LAKE COUNTY
Resource Conservation District

(Contractor) - TASK ORDER #20YY-XX - (Project)

AUTHORITY: This Task Order is executed under the authority of the **Master Agreement** between **Lake County Resource Conservation District (LCRCD)**, and CONTRACTOR NAME which was signed on **(Date Master Agreement was signed)** and valid until **(Date Master Agreement ends)**.

This Task Order authorizes the Contractor to provide work in support of **Project Name** and in accordance with *related parent contracts. (Project/Grant name, Contract#)*

STATEMENT OF SERVICES
One or two sentence general summary.
Under each task below mention specific work, deliverables and timeline.

Task 1 (Project Development) - Conduct site visits. Flag treatment areas. Review original treatment plans and make updates, if necessary. Perform forest inventories.
Deliverables: Provide inventory list by XX date.

Task 2 (Project Oversight) - Ensure treatments are carried out as specified in each contract. Provide on-the-ground contractor support.
Deliverables: Provide inventory list by XX date.

SCHEDULE: This task order shall be **effective upon the date of full execution.** Upon mutual written agreement of both parties, and confirmation of availability of funds, this task order may be extended. Significant changes to this SOW would warrant a new task order.

BUDGET: Billable rate is **$XX/hr** for all representatives of the company, including oversight and bookkeeping, unless otherwise specified in an attached rate sheet. The not-to-exceed threshold for this task order is **$XX,XXX**.

_____
Signature of contractor
Date _____

_____
Signature of LCRCD officer
Date _____