



Lake County Resource Conservation District  
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Charlotte Griswold  
President

MINUTES  
August 8, 2017  
3865 Main St. Kelseyville CA 95451

President Charlotte Griswold called the meeting to order at 10:00AM

Directors present: Charlotte Griswold, Victoria Brandon, Jim Bridges, Bill Lincoln, Harry Lyons, Merry Jo Velasquez

Others present: Linda Juntunen, Laurie Hutchison, Greg Dills, Ron Yoder, Deirdre Davis

1. INTRODUCTIONS. Directors and others introduced themselves

2. PUBLIC INPUT - none

3. SAFETY MEETING

“Ergonomics” conducted by Griswold

4. APPROVE MINUTES OF July 11, 2017 MEETING

Motion: Lincoln moved and Lyons seconded to **approve the minutes of the July 11, 2017 meeting**

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Brandon moved and Lincoln seconded to **approve the financial report**

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

5.2 Public hearing to adopt 2017-18 budget. Dills asked if the Valley Fire Hazardous Tree Removal project was included in the budget. It is not, but we can do a resolution later to accept unanticipated revenue and authorize expenditures

Motion: Lincoln moved and Brandon seconded to **adopt the 2017-18 budget as presented.**

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

6. APPROVE & PAY BILLS

Motion: Lyons moved and Lincoln seconded to **approve and pay all pending bills**

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

## 7. CORRESPONDENCE

- EDD has imposed a requirement starting 1/1/18 that all payments must be made electronically. Since county rules make it impossible for us to comply we will need to get an exemption. Brandon will follow up
- SDRMA has sent a letter requesting the annual payroll reconciliation, due August 15. Brandon will follow up with Hazel

## 8. OLD BUSINESS

- 8.1 Recruiting of Directors and Associate Directors. Ron Yoder is interested in filling the vacancy on the Board. He is a District 3 resident, a retired county employee with a lot of experience with grading issues, and a long time participant in the Nice Watershed Council.
- 8.2 Meisenbach Scholarship - nothing new
- 8.3 Invasive Weed Tour. The 2017 tour was held on July 20 at Anderson Marsh, with several dozen participants in attendance and some very interesting presentations.

## 9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison. Is participating in monthly agency meetings, discussing grants and projects with various fire agencies, and assisting with evaluation & determination of future projects. Also building a Facebook page for the LCFSC
- 9.2 NRCS Report - Korinn Woodard not present
- 9.3 Eightmile Valley Project - Greg Dills. The revegetation plan is currently being written for the project, and is expected to be ready for Water Board approval during the current quarter.
- 9.4 Goats Rue Project - Greg Dills. Larry Ray estimates that the herbicide treatment has reduced the current infestation by 80-90 percent. He is also confident that he has identified the downstream extent of the infestation. Followup treatments are essential for ultimate success.
- 9.5 Chipper Program - Greg Dills. No Clayton Fire chipping this reporting period. The crew continues working with Wagner Enterprises on the project. Chainsaw tune up parts were needed this reporting period. A new truck mirror was purchased to replace one damaged by a tree limb. At the request of LCAQMD, he provided a report on the Valley Fire Recovery Enhanced Chipper Program.

The Air Quality department (which donated the chipper to West Lake RCD in the first place) would like to acquire it, repair it if possible, and keep it in the county. It can stay in the county yard. The replacement pink slip still hasn't come from DMV.

Motion: Bridges moved and Lincoln seconded to **donate the chipper outright to Air Quality.**

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

- 9.6 Indian Valley Project - William Lincoln, Harry Lyons. Paul Aigner has collected seeds with their assistance and is propagating them at McLaughlin. The project will require a lot less work than anticipated because of the end of the drought. A wetland pool has formed that is blocking one of the access points naturally, and elsewhere it won't be necessary to move rocks, just to reconnect some cables. Planting will take place in September. Yoder suggested placing a game camera to keep tabs on trespassers.

9.7 Reforestation Project. Brandon: it's time to spread the word about the two year old ponderosa seedlings we have for sale. She will reach out to our existing customers and ask the foresters to spread the word. Davis: Harbin might be interested in acquiring some. We should also investigate the possibility of placing our 2019 seedling order with the Forest Service nursery at Etna: Juntunen will contact them and find out what's available, the price list and minimum order.

9.8 DOC grant. The Retreat Planning Committee had a phone meeting with Allison Handler from Solid Ground consulting, who is now scheduling phone conferences with all directors and others. The full day retreat will be held at Perini Ranch on December 14.

9.9 President/Director Reports

Brandon: will deliver our annual report to the BOS report at 9:30AM Aug 15. The Regional Water Quality Control Board has scheduled a workshop on the Clear Lake TMDL at 2PM on Aug 28, at Lakeport City Hall. Montesol Park Project: the Trust for Public Land and Land Trust of Napa County recently purchased a conservation easement on 7286 acres of land owned by the Livermore family, and have also obtained an option to buy another 1,254 acres outright. The land (most of which is in Napa County) has outstanding scenic beauty, biodiversity and recreational potential. The Sierra Club is hosting a Wild and Scenic Film Festival at the Soper Reese on October 28, which aside from films will feature Harry Lyons' Middle Creek presentation, which will be videotaped.

Bridges: participated in a call with Solid Ground on the North Coast RCD Joint Powers Agreement.

## 10. NEW BUSINESS

10.1 Hire Administrative Assistant.

Motion: on the recommendation of the Personnel Committee Brandon moved and Lincoln seconded that we hire Linda Juntunen as Administrative Assistant, the job not to exceed four hours weekly.

Ayes: Bridges, Brandon, Griswold, Lincoln, Lyons, Velasquez

Noes: none

Absent: none

Abstained: none

10.2 Consider purchase of Go to My PC software. This would allow Hazel to maintain a copy of our QuickBooks file on the computer in the office and make it possible for her to upgrade our software for us, but it's probably not going to be an option since the county server has blocked the site. Dills will find out if we can get an exception. In the meantime the backups can be uploaded via Dropbox.

11. GENERAL DISCUSSION - no action will be taken by the board. Dill has acquired some extra keys to the office and passed them around.

## 12. ADJOURN

Motion: Lincoln moved and Brandon seconded to **adjourn the meeting at 10:58AM**

Ayes: Bridges, Griswold, Brandon, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent:

Abstained: none