



Lake County Resource Conservation District
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Charlotte Griswold
President

MINUTES

9AM June 1, 2017

16955 Dam Rd South, Clearlake CA 95422
7109 Plumas St, Nice, CA 95464
1490 N. Main St, Lakeport CA 95453
minutes taken by Secretary Victoria Brandon

President Charlotte Griswold called the meeting to order at 9:02 AM
Directors present: Charlotte Griswold, Victoria Brandon, Jim Bridges, Bill Lincoln, Harry Lyons, Merry Jo Velasquez
Directors absent: none
Others present: Linda Juntunen, Greg Dills

1. INTRODUCTIONS

2. PUBLIC INPUT - none

3. Discuss and approve recommended budget for 2017-18

Motion: Brandon moved and Lincoln seconded to **approve the 2017-18 recommended budget** and authorize the President to sign

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

4. Engage Fire Safe Council Coordinator

On May 30 Griswold, Lyons, Juntunen, and Jeff Tunnell met with two applicants; they recommend that LCRCO hire Laurie Hutchinson to fill the position. She has a long history in fire protection and Juntunen is willing to provide guidance, especially on grant writing. There is no need for a new contract with the county, but they will need a copy of the transfer at consolidation. Deputy county administrator Matthew Rothstein will deal with the FSC coordinator directly, rather than going through the RCD. Juntunen will invite her to the June 13 board meeting and Dills will provide a packet of new-hire forms, but the Personnel committee will have to make sure she gets the IIPP, Employee Handbook, and general orientation.

Motion: Lincoln moved and Lyons seconded to **offer Laurie Hutchinson the position of Fire Safe Council Coordinator**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

5. Chipper program

The chipper needs prohibitively expensive repairs, and since it is non-compliant with current California diesel engine standards could not be sold in the state even if repaired. We would nonetheless prefer to complete the Clayton Fire chipping that we have agreed to do, with funding from LARCA. Dills talked to Russ Cremer, and asked for additional money: \$4800 for a month's chipper rental and an additional \$3200, rounded to \$8000 total. Since trees need to be cut first it will not be possible to do this work until September.

Motion: Lincoln moved and Brandon seconded to **terminate the chipper program on conclusion of Clayton Fire chipping as funded by LARCA and authorize disposal of equipment**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

Dills: the chipper has no value except as scrap, \$40/ton = \$100. It must be delivered to Ukiah with all fluids and tires removed, which will cost considerably more than the sales proceeds.

Motion: Bridges moved and Brandon seconded to **sell the chipper to Dills for \$100, and if as a District employee he is precluded from this transaction to sell it to Evan Dills instead.**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

There was board consensus to retain the small equipment (chain saws etc) associated with the chipper program, and to dispose of the dump truck at the conclusion of the Clayton chipping program. It too has a non-compliant diesel engine; Dills will investigate disposal options. We also need to cancel the ATT fax line after the Clayton project ends.

4. GENERAL DISCUSSION - no action will be taken by the board.

- Brandon: CSDA field rep Colleen Haley met with her on May 31 and discussed the services they offer. We might want to apply for Transparency Certification since we meet all requirements already. Haley also said that the prohibition on lobbying only means that we can't hire a lobbyist; it does not preclude taking a position on legislation. We need confirmation one way or another.
- Brandon: Greg Giusti has declined our invitation to become an at-large Board member but will continue to be available for consultation and might be willing to serve later on.
- Juntunen: Dwight Holford is up for the Conservationist of the Year award but a date to appear before the BOS has not yet been confirmed.
- Griswold: Do all Board members have to fill out the application for CARCD capacity building offerings? Not unless we intend to apply for the program.
- Dills: when checks to go the auditors office support documentation must be pulled and taken to office, and not left with the auditor.

5. ADJOURN

Motion: Lincoln moved and Brandon seconded to **adjourn the meeting at 9:41AM**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none