



Lake County Resource Conservation District
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Charlotte Griswold
President

MINUTES
April 11, 2027
3865 Main St. Kelseyville CA 95451
minutes taken by Secretary Victoria Brandon

President Charlotte Griswold called the meeting to order at 10AM.

Directors present: Charlotte Griswold, Victoria Brandon, Jim Bridges, Judy Cox, Bill Lincoln, Harry Lyons, Merry Jo Velasquez

Others present: Greg Dills, Linda Juntunen, Korinn Woodard, Kate O'Donnell

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT - none

3. SAFETY MEETING

“Driven to Distraction” and “Diversity in the Real World” conducted by Griswold

4. APPROVE MINUTES

Motion: Lincoln moved and Lyons seconded to **approve the minutes of the March 14 and March 27 2017 meetings**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Bridges moved and Lincoln seconded to **accept the monthly financial report**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

5.2 ACTION ITEM: annual audit

Motion: Brandon moved and Cox seconded to **authorize preparation of the annual audit**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

6. APPROVE & PAY BILLS

Motion: Cox moved and Lincoln seconded to **approve and pay current bills**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

7. CORRESPONDENCE

7.1 CARCD membership

Motion: Brandon moved and Cox seconded that we **renew membership in CARCD at the minimum rate of \$300**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

7.2 Sacramento Valley Conference This year's spring conference will be held at Cordi Winery in Live Oak (Sutter County) on Wednesday April 26, which is the same day as the Kids in the Creek event on the Mendocino NF. Lincoln agreed to attend the conference on our behalf.

No other correspondence required a response.

8. OLD BUSINESS

8.1 Recruiting of Associate Directors - nothing new

8.2 Cobb School Project - Dan Desmond, Griswold and Lincoln attended the sign unveiling ceremony at the school on April 4.

8.3 Meisenbach Scholarship - we haven't awarded scholarships lately because of the lack of students going into the designated fields. The schools (Middletown, Konocti Unified, and Woodland College) know the scholarships are available but it would still be a good idea to contact them with a reminder.

8.4 Field Days in the Creek: will be held on May 24; Woodard will contact Diamond D which needs our insurance certificate. Ben Ewing, Dean Enderlin, Carolyn Ruttan, USFS and Lyons have agreed to present. Brandon will also ask Katherine Vanderwall from the Ag Department, meaning six stations total. Griswold has obtained a megaphone with a siren which should be very useful

8.5 Kids in the Creek: will be held on April 26 at the Middle Creek Campground on the Mendocino National Forest. 128 fourth-grade students from Terrace School will participate. Griswold, Brandon, Lyons, Cox and Velasquez will assist, bringing a water cooler, cups and a morning snack for the presenters, all of whom have been recruited by MNF.

8.6 Invasive Weed Tour. Brandon contacted the Ag Department, saying that we would recruit presenters, contact AMIA to arrange to hold the event at Anderson Marsh, and do publicity. Ag Department will participate and provide lunch. July 20 would be the best date.

9. REPORTS/UPDATES

9.1 Lake County Fire Safe Council Report - Linda Juntunen

- Participated in monthly agency meetings and assisted with projects.
- Provided Firewise information to interested communities.
- Assisted South Lake Fire Safe Council with fundraising efforts to support their chipping program.
- Assisted with new fuel break project with Northshore FPD, USFS and CAL FIRE.
- Attended the FireScope Mendocino workshop in March.

Miscellaneous Projects: Worked with the Reforestation Committee; acted as liaison for the cold storage unit; worked with USFS on Kids in the Creek for presenters; arranged for tables.

She distributed copies of CalFire's new wildfire protection plan for personal safety.

Juntunen will retire as Fire Safe Council Coordinator at the end of April, and we need to decide whether to continue sponsoring the position, which entails administrative costs that are not reimbursed. Federal Title 3 funding pays only for CWPP creation or Firewise Community outreach, so a lot of the coordinator's activities are not paid for. The county does not provide funding (just acts as a pass-through for the federal money) and the BOS could discontinue the program at any time. The Coordinator can also write grants for special projects. The Fire Safe Council meets monthly, with participation from fire chiefs, Cal Fire, BLM, USFS, OES, LEAP, and HOAs. Bridges has been attending regularly on behalf of the RCD.

There was Board consensus that this is a valuable program and we should continue it if possible. Brandon will talk to the county administrative office to get more information and agendaize a decision at the May 9 meeting: if we decide to go ahead the first action will be to advertise the position and receive applications.

9.2 NRCS Report - Korinn Woodard. NRCS is moving forward with a second batch of contracts, mostly involving beetle mortality with a few fire recovery projects. There will be a third round of funding in May, the final for this year. Tom Bendure has been out every day mapping tree planting projects: we will try to get the same funding to engage his services again next year.

9.3 Eightmile Valley Project - Greg Dills. Contacted California Environmental Data Exchange Network (CEDEN) staff to register and set up database for reporting as required under the contract for the Eightmile Valley Project. Received the spreadsheets and required training for reporting water quality data to CEDEN. The first water quality samples were collected on March 24. This sampling was for nutrients only as the standards to calibrate the field monitoring equipment had not arrived. No pH, EC, temperature, flow, or turbidity data collected.

9.4 Goats Rue Project - Greg Dills. Has begun drafting the 2017 first quarter report. Some alarming news yesterday when an Ag Dept biologist found a plant resembling Goats Rue in the hills above Lucerne; fortunately it turned out to be a vetch.

9.5 Chipper Program - Greg Dills. To date, 250 trees have been identified for falling in the Clayton Fire area, some of them enormous oaks. Fortunately it turns out that the Hope City volunteers are actually a trained team of tree fallers. The landowners are eager to move ahead ASAP so they can rebuild, but nothing can be done till the weather clears.

9.6 Indian Valley Project - Bill Lincoln and Harry Lyons. Lincoln worked with Paul Aigner to prepare site maps and they have a rough schedule to do the work. Molly Nilsson at Ukiah BLM hasn't yet gotten back to them with the NEPA categorical exemption she is working on. The rain has delayed Aigner's seed collection.

9.7 Reforestation Project

- March 25: Trailside Park replanting project was a big success, with hundreds of volunteers and 3000 seedlings planted
- March 27: our last customers picked up their seedlings
- March 31: Lincoln came with his trailer to remove the unsold seedlings (approximately 20,000) and remaining pallets and boxes
- April 3: under Bridges direction seedlings were heeled in on Lincoln's property.

Lincoln will care for the seedlings over the summer, and we will attempt to sell them for the 2018 season. Several of this year's customers are already on the wait list. The trees will grow in the mean time, and will probably wind up about 200/box. Bridges: we should pay Lincoln for use of his land and for water and power. Lincoln: would prefer a letter confirming that he's made a donation in kind.

O'Donnell: NRCS clients are already asking if we're going to repeat the program in 2019? Yes, if there's enough demand (minimum 50,000).

Brandon: El Dorado RCD just sent notice that they won't be able to provide the 14,000 incense cedar seedlings we ordered for the 2018 season. She is checking with David Whittier to find out if his customers want to cancel that part of their order or to replace with a substitute species.

9.8 DOC funding - Brandon. We got the application and supporting documentation in on time and since this is not a competitive grant should be assured of receiving the funding. Will know at the end of the week just how much will be available.

9.9 President/Director Reports

- Brandon: on April 7 made a presentation to Middletown Rotary on our reforestation projects. Is tabling at the Woodland College Earth Day on April 20 and will give away seedlings. Will be out of state and have to miss the June 13 meeting
- Lyons: will be out of state and have to miss the May 9 meeting
- Griswold: will be out of the country and have to miss the October 10 meeting

10. NEW BUSINESS

10.1 Adopt Public Records Request policy

Motion: Lyons moved and Lincoln seconded that we **adopt the Public Records Request policy** as presented

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

10.2 Adopt Associate Director policy

Motion: Brandon moved and Lincoln seconded that we **adopt the Associate Director policy** as presented

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

10.3 Adopt Volunteer policy

Motion: Lincoln moved and Cox seconded that we **adopt the Volunteer policy** as amended.

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none

10.4 Lower Lake Elementary Earth Day April 21 Griswold is organizing RCD participation in this event, and has agreed to donate ponderosa seedlings to give to the students. They need to be dug, wrapped, and boxed on April 20. Lyons will assist, and Dan and Dee Desmond will help with the event.

11. GENERAL DISCUSSION - no action will be taken by the board. Juntunen: is trying to arrange for transportation to get Cal Forest's pallets back to Etna. The 15 or so at Lincoln's house should go in the same load.

12. ADJOURN

Motion: Cox moved and Lincoln seconded to **adjourn the meeting at 11:48AM**

Ayes: Griswold, Brandon, Bridges, Cox, Lyons, Lincoln, Velasquez

Noes: none

Absent: none

Abstained: none