



**Lake County Resource Conservation District**  
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**Charlotte Griswold**  
President

MINUTES  
February 14, 2017  
3865 Main Street, Kelseyville CA 95451  
minutes taken by Secretary Victoria Brandon

President Charlotte Griswold called the meeting to order at 10am

Directors present: Charlotte Griswold, Victoria Brandon, Jim Bridges, Harry Lyons, Bill Lincoln. Others present: Greg Dills, Linda Juntunen, Korinn Woodard, Kate O'Donnell, Merry Jo Velasquez

Directors absent: Judy Cox

1. INTRODUCTIONS none needed

2. PUBLIC INPUT: none

3. SAFETY MEETING

“Hazardous Chemicals” conducted by Griswold

4. APPROVE MINUTES OF the January 10, 2017 and January 17, 2017 MEETINGS

Motion: Brandon moved and Lincoln seconded to **approve the minutes of the January 10 and January 17 meetings**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Lyons moved and Brandon seconded to **accept the January financial report**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

6. APPROVE & PAY BILLS

Motion: Lyons moved and Brandon seconded to **accept the January financial report**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

7. CORRESPONDENCE

We have received:

1. an announcement about CSDA Ethics Training availability: Bridges, Cox and Lyons need to sign up and watch the webinar
2. a request from the Secretary of State to update our directors list; Brandon will handle
3. an annual renewal questionnaire from SDRMA; Brandon will handle

## 8. OLD BUSINESS

8.1 Recruiting of Associate Directors: nothing to report

8.2 Cobb School Project: The watershed sign should be ready soon.

8.3 Meisenbach Scholarship: we have received a donation of \$200 as seed money for a countywide scholarship/internship. program and need a new Quickbooks category to track it.

Motion: Lincoln moved and Lyons seconded to **authorize a new Quickbooks category to track donations and expenditures for a countywide scholarship and internship program**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

8.4 Field Days/Kids in the Creek: Griswold will follow up.

8.5 March 16 Ag and Natural Resources Day at the Fairgrounds. Dan and Dee Desmond have offered to set up a table and staff it, but can use some help. Griswold, Lincoln and Bridges volunteered. We can (and will!) give away seedlings at this event.

## 9. REPORTS/UPDATES

9.1 Lake County Fire Safe Council Report - Linda Juntunen: Participated in monthly agency meetings and assisted with projects and Firewise information. Riviera Heights received their Firewise Community designation. Working with local, state and federal fire agencies on the update of the Lake County Community Wildfire Protection Plan (CWPP.) Assisting South Lake Fire Safe Council with fundraising efforts to support their chipping program. Miscellaneous projects: extensive work with the Reforestation Committee; acting as liaison for the cold storage unit.

9.2 NRCS Report - Korinn Woodard. There were 12 or so projects in the last round of funding, mostly fire and beetle related. The next round is coming in March. The high waters are generating a lot of complaints about Tule Lake. We should be able to do another agreement to fund an NRCS forester next year.

9.3 Eightmile Valley Project - Greg Dills: completed draft Quality Assurance Program Plan and submitted for Waterboard review/comments. Prepared project description for LCRCDD website. Went to an emergency meeting Tina Scott called for landowners on Scotts creek. Scott wants to set up a schedule of monthly meetings that could result in the renewal of the Scotts Creek Watershed Council.

9.4 Goats Rue Project - Greg Dills: submitted first quarterly report and invoice for reimbursement, received payment; prepared project description for LCRCDD website.

9.5 Chipper Program - Greg Dills: developed Clayton Fire survivors mailing database and printed and addressed envelopes to 184 potential applicants. Assembled and mailed landowner packets containing an introductory program letter, flyer, application form, and Right of Entry form. Inquiries and returned ROEs began coming into the office the first week of February. In preparation for the visit of the SDRMA safety engineer on Thursday

he examined the chipper fire extinguisher and discovered that it was outdated, so had to buy a new one.

9.6 Indian Valley Project - Lincoln/Lyons. They went on a site visit with Paul Aigner: the area is very interesting botanically and the project won't require much work. Lincoln captured planting locations on GPS and Aigner gathered a lot of toyon berries to propagate at McLaughlin. The project probably qualifies for categorical exclusion under NEPA but may need a botanical survey.

9.7 Reforestation Project - Reforestation Committee

1. we negotiated an assigned payment agreement with NRCS for the balance due on Bianchi's seedling order
2. since it has taken so much longer than expected to get seedling delivery we'll need to extend time in cold storage to March 24. The Trailside Park replanting project is now tentatively planned for March 25. Brandon will consult with Mary about seedling delivery. Juntunen and Bridges have found some pallets to use for sorting.

Motion: Brandon moved and Bridges seconded that we **donate some surplus ponderosa pine seedlings for Earth Day distribution**, with the amount to be determined by the reforestation committee.

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

Motion: Lincoln moved and Bridges seconded that (at the request of the Auditor's Office) we **amend Resolution 2016-5** to indicate the correct budget line from which we paid the deposit on next year's seedlings.

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

9.8 Update: special long-range planning meeting and Tier 1 certification – Brandon talked to CARCD executive director Karen Buhr who assures us that

1. Solid Ground consulting will organize and facilitate a full-day strategy session to create a five-year plan. Griswold suggested that we try to hold it at Perini Ranch.
2. If we are still unable to meet all requirements for Tier 1 certification we will qualify for up to \$15,000 to do so
3. Once we are Tier 1 certified we will qualify for up to \$40,000 to build capacity and meet long range planning goals.

9.9 President/Director Reports Brandon: Tuleyome hosted a meeting in Woodland on January 20 to familiarize stakeholders with the planning process the BLM and MNF is going to use for the new BSM national monument. Rebecca Wong has been hired as monument manager, working out of the BLM Ukiah office.

## 10. NEW BUSINESS

10.1 Recommend that the BOS fill the District 4 vacancy on the LCRC Board of Directors

Motion: Lincoln moved and Lyons seconded to **recommend that the BOS appoint Merry Jo Velasquez to the District 4 vacancy** on our board.

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

10.2 Appoint Grants Committee: agenda at the next meeting

10.3 Appoint Safety Committee

Motion: Lincoln moved and Bridges seconded that **Griswold, Brandon, and Lyons be appointed to the Safety Committee.**

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

10.4 Accept draft Injury and Illness Prevention Program. This draft will be finalized after Griswold, Brandon and Dills meet with SDRMA safety engineer Jim Emerson on Thursday.

Motion: Brandon moved and Lincoln seconded that we accept the draft IIPP

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none

11. GENERAL DISCUSSION - no action will be taken by the board.

Trout in the Classroom: is this program active this year? Griswold will contact Tony Blyleven

Dills: we need to get backups of our Quickbooks files onto the office computer. Hazel suggests getting Go to My PC @\$15 monthly. If we want to do this it should be added to the next agenda. A free alternative is to use Dropbox on both machines.

12. ADJOURN 11:26

Motion: Lincoln moved and Brandon seconded to adjourn the meeting at 11:26AM

Ayes: Griswold, Brandon, Bridges, Lyons, Lincoln

Noes: none

Absent: Cox

Abstained: none