



Lake County Resource Conservation District  
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Charlotte Griswold  
President

## MINUTES

December 12, 2017

3865 Main St. Kelseyville CA 95451

1490 N Main St Lakeport CA 95463

President Charlotte Griswold called the meeting to order at 10:09AM

Directors present: Victoria Brandon, Charlotte Griswold, Bill Lincoln, Harry Lyons, Merry Jo Velasquez, Ron Yoder

Directors absent: Jim Bridges,

Others present: Linda Juntunen, Korinn Woodard, Greg Dills, Laurie Hutchison

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT: none

3. SAFETY MEETING

“Stairways and Ladders” conducted by Griswold

4. APPROVAL OF MINUTES

Motion: Yoder moved and Lyons seconded to add **approve the minutes of the November 14, 2017 meeting**

Ayes: Brandon, Griswold, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: Lincoln

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Brandon moved and Lincoln seconded to **accept the financial report**

Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

6. APPROVE & PAY BILLS

Motion: Lyons moved and Yoder seconded to **approve and pay current bills**

Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

## 7. CORRESPONDENCE

- SDRMA is recommending that we extend our Workers Comp policy to cover Directors and other volunteers. Consensus to agendaize at the next meeting.
- The second county Ag & Natural Resources Day will be held at the Fairgrounds on March 15, 2018. We don't want to give seedlings away again since they're unlikely to be planted. Perhaps we could work with the Firesafe Council to staff a booth.

## 8. OLD BUSINESS

- 8.1 Recruiting of Directors and Associate Directors: Griswold announced that she is planning to resign in July 2018; we should start looking for a District 2 replacement.
- 8.2 Meisenbach Scholarship: Lyons is looking for information about the program: recommendation that he should check the website and talk to Dan Desmond.
- 8.3 Invasive Weed Tour: nothing new
- 8.4 Field Days in the Creek: we need to find someone to take charge during the event since Griswold will be away in May.
- 8.5 Kids in the Creek: Griswold will talk to teachers about their exam schedule and try to set a date for the event.
- 8.6 Trout in the Classroom. Associate Director Tony Blyleven reported by phone. He has recruited four new teachers (one from Middletown, two from Hidden Valley Lake, and one from the continuation school near Lakeport). They will all attend a training on December 16 in Sausalito. He's ordered four fish tanks and is retrofitting them for the program at a total cost of \$680. We should post a description of the program and some photos to the website and Facebook page.

## 9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison: participating in monthly agency meetings, discussing grants and projects with fire agencies, assisting with evaluation & determination of future projects. Also engaged in community outreach/education planning with local agencies, working to establish a Firewise Community at Lake Pillsbury and continuing to work on a Hazard Abatement Ordinance for the County.
- 9.2 NRCS Report - Korinn Woodard  
Tom Bendure's new contract is pending signature by the State Conservationist, who has been sent to Puerto Rico to work on hurricane recovery. The good news is that an alternative signator has just approved the contract. She will now work on try to extend the contract for a longer term.
- 9.3 Eightmile Valley Project - Greg Dills: Submitted the draft Scope of Work and budget to the Waterboard for review on November 14, and received notification on December 4 that the SOW and budget are ready for submittal to the RCD Board. On December 6 the Grants Committee reviewed the proposal and recommended Board approval. It is important to remember that the final \$75,000 payment will be delayed until the project is completed and the final report submitted.  
Motion: Lyons moved and Lincoln seconded to **adopt Resolution 2017-6 approving the grant application for the Eightmile Valley restoration project**  
Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder  
Noes: none  
Absent: Bridges  
Abstained: none

- 9.4 Goats Rue Project - Greg Dills: project is on hold until spring
- 9.5 Chipper Program - Greg Dills: the program has been terminated and remaining equipment disposed of.
- 9.6 Indian Valley Project - William Lincoln, Harry Lyons. Lyons has been in contact with the grant administrator to learn about reimbursement procedure. It is not necessary to provide match as we go along as long as it is there in the end. Paul Aigner says we can start planting in January. There is plenty of money in the grant to pay a crew: a vineyard management company might be interested in doing this work.
- 9.7 Reforestation Project
- Brandon: we have received orders for only 300 two-year old ponderosa seedlings so far, and not quite 10,000 assorted conifers for 2019 delivery. Woodard will talk to Adidam about getting their much larger order in soon. The 2019 seedlings will be ordered from CalForest Nursery in Etna; it is still pending because locating ponderosa seed has been difficult.
  - Juntunen suggests that we consider hiring Tom Bendure to monitor the storage facilities.

#### 9.8 DOC grant

Our facilitated strategy session will be held at Perini Ranch on December 14

Juntunen: points out that the federal funding for Fire Safe Council comes from a contract with the county, not a grant.

Motion: Lyons moved and Yoder seconded to **authorize payment for a catered lunch** at the retreat at a cost of \$20/person

Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

#### 9.9 President/Director Reports

- Lyons: the CARCD conference in Sacramento was very instructive. He concentrated on the finance and bureaucracy presentations and learned a lot. The work being done by RCDs around the state is very impressive. On Saturday he served as our delegate to the business meeting; there will be no change in CARCD officers.
- Brandon: many inspirational presentations starting with the opening address by Secretary of Agriculture Karen Ross. Our presentation on the reforestation project was very well received.
- Velasquez: will do a PPT on what she learned at the conference.
- Yoder: needs to get up speed on the reforestation project. Suggestion that he start by reviewing the material on the website, and never hesitate to ask questions.

### 10. NEW BUSINESS

10.1 Contract for internet security (continued from November meeting). Dills has learned that we can get equal coverage for about \$35. The current policy is valid through February: agendize approval at the January meeting.

10.2 Resolution 2017-7 accepting and appropriating LARCA donation

Motion: Lincoln moved and Brandon seconded to **adopt Resolution 2017-7 accepting and appropriating an \$8000 donation from LARCA** covering most of the cost of Clayton Fire tree falling and chipping

Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

10.3 Meal reimbursement policy. The Financial Policies contain a clause authorizing meal reimbursement to staff and volunteers when on District business, with rates that seem unreasonably low in light of current costs. Consensus that the Finance Committee should present a revision proposal at the next meeting.

11. GENERAL DISCUSSION: none

12. ADJOURN

Motion: Brandon moved and Lincoln seconded to **adjourn the meeting** at 11:17AM

Ayes: Brandon, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none