



**Lake County Resource Conservation District**  
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**Harry Lyons**  
President

## MINUTES

10 AM Tuesday November 13, 2018  
3865 Main St. Kelseyville CA 95451

CALL MEETING TO ORDER: President Harry Lyons called the meeting to order at 10:01 AM  
Directors present: Victoria Brandon, William Lincoln, Harry Lyons, Merry Jo Velasquez, Ron Yoder  
Directors absent: Jim Bridges  
Others present: Linda Juntunen, Greg Dills, Korinn Woodard, Shula Shoup

1. INTRODUCTIONS. Potential District 2 Director Shula Shoup was introduced to the Board

2. PUBLIC INPUT - none

3. SAFETY MEETING

“Handwashing” conducted by Lyons

4. APPROVE MINUTES OF October 9, 2018 and November 2, 2018 meetings

Motion: Velasquez moved and Yoder seconded to **approve the minutes of the October 9, 2018 meeting**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

Motion: Brandon moved and Yoder seconded to **approve the minutes of the November 2, 2018 special meeting**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report. Corrections are still needed to the report, which will be agendized for acceptance at the December 11 meeting.

5.2 ACTION ITEM: discuss and approve 2016-17 annual audit

Lyons and Juntunen conferred with accountant Zach Pehling, who recommends the creation of a separate accounting category for the tax revenue in the former East Lake Zone of Benefit.

Brandon: this is a requirement of consolidation. Pehling also recommends that all invoices should go through Wentz books: send invoice copies to Juntunen for conveyance to Monique. She will also send a copy of the audit to the county for their files.

Motion: Yoder moved and Velasquez seconded to **approve the 2016-17 annual audit**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

5.3 ACTION ITEM: authorize preparation of the 2017-18 annual audit

Motion: Velasquez moved and Lincoln seconded to **authorize preparation of the 2017-18 annual audit**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

#### 6. APPROVE & PAY BILLS

Motion: Brandon moved and Yoder seconded to **approve and pay current bills**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none

#### 7. CORRESPONDENCE: no action needed

#### 8. ONGOING PROJECTS

8.1 Recruiting of Directors and Associate Directors. Potential Director Shula Shoup discussed her qualifications, which include a Masters degree in community organizing and environmental education, and employment by the Cool Davis effort to lower the city's carbon footprint.

8.2 Meisenbach Scholarship. Lyons has had no success interesting students or teachers at Lower Lake or Middletown HS in the internship program, and suggests that we try to identify one or more suitable recipients for scholarships instead: they have to be planning studies in natural science, agriculture or the environment. Juntunen suggests adding fire science and vocational firefighting training. Previous scholarships have been \$500 and we should probably continue at that level, but we can give to more than one recipient.

8.3 Invasive Weed Tour: nothing new

8.4 Field Days in the Creek: nothing new

8.5 Kids in the Creek: nothing new

#### 9. REPORTS/UPDATES

9.1 Lake County Fire Safe Council Report - Laurie Hutchison emailed: she is continuing to seek homeowner insurance solutions for Lake County, attending school outreach and fire safety program at local schools, and working with local agencies to better coordinate and communicate emergency response. She also prepared for and participated in the Heroes of Health & Safety Fair, and with Cal Fire and Forest Service crews staffed booth in conjunction with Lakeport Fire mini combat challenge course. There was great attendance and outreach at these events. She continues work on a County Vegetation Management Ordinance & Hazard Mitigation Plan and creation of new Firewise Communities. Laurie is currently in Paradise working on animal rescue in connection with the Camp Fire.

9.2 NRCS Report - Korinn Woodard. The first round of funding was this week, specifically for fire recovery, with about 30 applications. There will be another round in three weeks that will also include normal programs. She is trying to recruit someone to fill the vacancy left by Kate O'Donnell's retirement.

9.3 Eightmile Valley Project - Greg Dills: Submitted monthly report and invoice #5; no activity this reporting period.

9.4 Goats Rue Project - Greg Dills: no activity this reporting period.

9.5 Mendocino Complex Mitigation Project - Greg Dills. Contract received on October 26, 2018, approved by the Board at a special meeting on November 2. Right of Entry letter and forms were mailed to 28 landowners in the project area, with eight ROEs returned so far. Construction is expected to begin before Thanksgiving. He met with the contractor at Manning Creek and Hwy 175 to inspect the first job site. Woodard: on November 14 she will be at the Ag Building parking lot to make a second distribution of straw wattles to fire-impacted landowners.

Dills: CalTrans has reconnected regarding oak replanting at Trailside Park, and arranged for Larry Ray to raise seedlings from acorns for planting about a year from now.

#### 9.5 Reforestation Project

Brandon distributed a financial summary of the project to date. Because of donations, we came out ahead \$44K in 2017 despite a \$17K loss on operations; the loss in 2018 was \$7129, leaving a profit to date of \$37K. The supply of Lake County seed seems to have been exhausted, but there may be some available from adjacent zones. Woodard: the survival rate was good, especially in 2017 when planting conditions were more propitious. Consensus that the project has provided a very useful service, and that there will probably be demand from the Mendocino Complex burned area for 2020 planting. Consensus that if we go forward we should charge a 40% deposit and add sales tax to the bill. Cold storage is a major expense, and may be prohibitive since Cal Fire is not planting this year. Juntunen will ask Frank Aebly if USFS wants to partner on cold storage in 2020. Lincoln will investigate the possibility of obtaining the use of a refrigerated truck or the facilities at an old meat market. Brandon will contact Cal Forest nursery to find out the deadline for a 2020 order: if we have to place the order before our December meeting a special meeting will be needed to authorize.

9.6 DOC grant. DOC is willing to adjust the budget as needed. Invoice#6 was filed last week: we should get more than \$9K back.

#### 9.7 President/Director Reports

Yoder: The Sacramento Valley Durable Collaboration project is trying to decide whether to operate under an MOU or a Joint Powers Agreement: the former is less formal and more flexible. He is concerned that if we're involved in both the North Coast and Sacramento Valley groups we might be spread too thin, especially if a JPA entailed financial obligations. He will send out a summary about the characteristics/advantages/disadvantages of MOU vs JPA.

## 10. OLD BUSINESS

10.1 Decide future directions for Native Plant project (continued from October). Sales at the Ag Center make more sense than Farmers Markets, which involve a lot of restrictions and provide much fewer opportunities for public education. The Master Gardeners would be delighted to continue to collaborate if we provide the plants. Consensus that we don't have the bandwidth to continue the project in the long term, with propagation from local stock: even if a suitable location could be found, we would have to employ someone to run it and don't have funding after the DOC grant runs out at the end of February. We will acquire more wholesale plants for winter sales, and use the last of the grant money to lay in additional stock for one or more additional sales in the spring.

10.2 Adopt revisions to long range plan (continued from October): continue until December

11. NEW BUSINESS

12. GENERAL DISCUSSION: none

13. ADJOURN

Motion: Brandon moved and Velasquez seconded to **adjourn the meeting at 11:47AM**

Ayes: Brandon, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Bridges

Abstained: none