

COUNTY OF LAKE

MEMORANDUM

TO: Jenavive Herrington
Auditor-Controller

FROM: Lake County Resource Conservation District

SUBJECT: RECOMMENDED BUDGET FISCAL YEAR 2023-2024

DATE: 6/20/23

The Board of Directors of the Lake County Resource Conservation District **DID** approve, during their public meeting on 6/20/23, the following for RECOMMENDED BUDGET and for RECOMMENDED RESERVES/DESIGNATIONS for fiscal year 2023-2024.

Total Appropriation for Budget Expenditures: (A) 312,739

Authorize Auditor-Controller to adjust Reserves/Designations as necessary
X or NO
YES

Increase to Reserves/Designations:

Reserve:
General 54,901

Designation:
Equipment Replacement 0
Building 0
Capacity Expansion 0
Medical Services & Supplies 0
Other (Identify) 31,659

Total Reserves/Designations (page 2): (B) 0

Total recommended requirements for Fiscal Year 23/24 (C) 312,739

Authorized Signature
(Chairperson of the Board **ONLY**)

Date

For additional Budget information please contact:
Marcy Harrison Jenavive Herrington
Chief Deputy Auditor-Controller Auditor-Controller

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2023-24

(Note: Category totals on this form **must** agree with category totals of budget submission - District's responsibility).

| | |
|---|-----------------------|
| Total Salaries & Employee Benefits | <u>204,514</u> |
| Total Service & Supplies | <u>104,225</u> |
| Total Other | <u>4,000</u> |
| Total Fixed Assets | <u>0</u> |
| Sub-Total | <u>312,739</u> |
| Total Contingencies | _____ |
| TOTAL APPROPRIATION FOR BUDGET EXPENDITURES | <u>312,739</u> (A) |

Increases or Decreases to Reserves/Designations - RECOMMENDED 2023-24

| | | | |
|----------------|--------------|--------------|-----------------|
| *Balance as of | (B) Increase | (B) Decrease | Total Budger Yr |
|----------------|--------------|--------------|-----------------|

| Description | 6/30/23 <small>(*Use latest Balance Sheet Data)</small> | Amount | Amount | Reserves/Desgn. |
|--------------------|--|--------|--------|-----------------|
| Reserve: | | | | |
| General | 54,901 | | | 54,901 |
| Designation: | | | | |
| Equipment Repl | | | | 0 |
| Building | | | | 0 |
| Capacity Expansion | | | | 0 |
| Medical Svcs/Supps | | | | 0 |
| Other (Identify) | 31,659 | | | 31,659 |

Must be completed by District for verification by Auditor

| | (A) | (B) | (C) |
|-------|---------|-----|---------|
| Total | 312,739 | 0 | 312,739 |

Total RECOMMENDED Appropriation \$ 312,739 (A) and total combined increase/
decrease to reserves \$ 0 (B) constitutes the District's Total RECOMMENDED
Budget financing requirement of \$ 312,739 (C) for Fiscal Year 2023-24.

SALARIES AND EMPLOYEE BENEFITS

| | |
|--|---------|
| 1.11 Salaries & Wages-Permanent | 171,602 |
| 1.12 Salaries & Wages-Temporary | 0 |
| 1.13 Salaries & Wages-Overtime, Holiday, Stby | 6412 |
| 1.14 Salaries & Wages-Other, Term | |
| 2.21 Retirement Contributions-FICA | 13,500 |
| 2.22 Retirement Contributions-PERS | |
| 2.23 Retirement Contributions-Co Paid Employee Con | |
| 2.28 Retirement Contributions-Deferred Comp | |
| 3.30 Insurance-Health/Life | |
| 3.31 Insurance-Unemployment | 3,000 |
| 3.32 Insurance-Opt Out | |
| 3.39 Insurance-State Disability | 2,000 |
| 4.00 Worker's Compensation | 8,000 |

TOTAL SALARIES AND EMPLOYEE BENEFITS \$ 204,514

SERVICE AND SUPPLIES

| | |
|------------------------------------|-----|
| 11.00 Clothing & Personal Supplies | 100 |
| _____ | |
| _____ | |
| _____ | |
| 12.00 Communications | 250 |
| _____ | |
| _____ | |
| _____ | |
| 14.00 Household Expense | |
| _____ | |
| _____ | |
| _____ | |

| | |
|---|--------|
| 15.10 Insurance-Other | |
| | |
| | |
| 15.12 Insurance-Public Liability | 6,000 |
| | |
| 15.13 Fire & Comprehensive | |
| | |
| 17.00 Maintenance-Equipment | 1,000 |
| | |
| | |
| 18.00 Maintenance-Buildings & Imprvmnts | |
| | |
| | |
| 19.40 Medical Supplies | |
| | |
| | |
| 20.00 Memberships | 1,700 |
| | |
| | |
| | |
| 22.70 Office Expense-Supplies | 12000 |
| | |
| | |
| | |
| 22.71 Office Expense-Postage | 100 |
| | |
| | |
| | |
| 22.72 Office Expense-Book & Periodicals | |
| | |
| | |
| | |
| 23.64 Valley Fire-Services & Supplies | |
| | |
| | |
| | |
| 23.80 Professional & Specialized Services | 66,000 |
| | |
| | |
| | |
| 24.00 Publications & Legal Notices | |
| | |
| | |
| | |
| 25.00 Rents & Leases-Equipment | 1000 |
| | |
| | |
| | |
| 26.00 Rents & Leases-Buildings & Improv | 1,000 |
| | |
| | |
| | |

| | |
|--|------------------|
| 27.00 Small Tools & Instruments | 5000 |
| _____ | |
| _____ | |
| _____ | |
| 28.30 Special Departmental-Supplies & Services | 2,500 |
| _____ | |
| _____ | |
| _____ | |
| 28.48 Special Departmental-Ambulance Expense | |
| _____ | |
| _____ | |
| _____ | |
| 29.50 Transportation & Travel | 7,575 |
| _____ | |
| _____ | |
| _____ | |
| 30.00 Utilities | |
| _____ | |
| _____ | |
| _____ | |
| 38.00 Inventory Items | |
| _____ | |
| _____ | |
| _____ | |
| <u>TOTAL SERVICES AND SUPPLIES</u> | \$ 104225 |

OTHER

| | |
|---|----------------|
| 42.10 Principal & Interest-Notes & Loans | |
| _____ | |
| _____ | |
| _____ | |
| 47.00 Rights of Way | |
| _____ | |
| _____ | |
| _____ | |
| 48.00 Taxes & Assessments | |
| _____ | |
| _____ | |
| _____ | |
| 52.10 Other Charges-Contrib. to Non-Co Gov Agen | 4,000 |
| Formerly 53 50 | |
| _____ | |
| _____ | |
| _____ | |
| <u>TOTAL OTHER</u> | \$ 4000 |

FIXED ASSETS

PLEASE LIST ALL FIXED ASSETS IN DETAIL BY ITEM AND DOLLAR AMOUNT

| | |
|--|--|
| 60.00 Land | |
| _____ | |
| _____ | |
| _____ | |
| 61.60 Buildings & Improvements-Current | |
| _____ | |
| _____ | |
| _____ | |

| | |
|--------------------------------------|-------|
| 61.69 Buildings & Improvements-Prior | _____ |
| _____ | |
| _____ | |
| 62.71 Equipment-Office | _____ |
| _____ | |
| _____ | |
| 62.72 Equipment-Autos & Light Trucks | _____ |
| _____ | |
| _____ | |
| 62.73 Equipment-Shop | _____ |
| _____ | |
| _____ | |
| 62.74 Equipment-Other | _____ |
| _____ | |
| _____ | |
| 62.76 Equipment-Fire Hose | _____ |
| _____ | |
| _____ | |
| 62.79 Equipment-Prior Years | _____ |
| _____ | |
| _____ | |

TOTAL FIXED ASSETS \$ 0

GRAND TOTAL EXPENSES \$ 312,739

EMPLOYEE SALARIES 1.11 AND 1.12

FISCAL YEAR 2023-24

DISTRICT NAME RCD **BUDGET UNIT** 9431

| EMPLOYEE PERMANENT | POSITION TITLE | PAY RATE | CURRENT MONTHLY | SALARY ANNUAL |
|-----------------------|-------------------|-------------|--------------------|------------------|
| Kevin Soland | Forester | \$43.00 | 3726.67 | 44720 |
| Wren Ward | Forestry Tech | \$28.00 | 2426.67 | 29120 |
| Tom Bendure | Forester | \$48.00 | 1152.00 | 13824 |
| Greg Dills | Project Manager | \$37.00 | 1480.00 | 17760 |

