



East Lake Resource Conservation District
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Charlotte Griswold
President

MINUTES
February 12, 2015

CALL MEETING TO ORDER: 4:05 P.M - Perini Ranch, 12220 Perini Rd., Lower Lake, CA 95457
Charlotte Griswold, Dan Desmond, Paul Aigner, Linda Juntunen, Korinn Woodard, Jan Calogianes

1. INTRODUCTIONS

- None needed.

2. PUBLIC INPUT - Anyone may speak for 3 minutes on a subject not on the agenda; no action will be taken by the Board.

- None.

3. SAFETY MEETING

- Conducted by Griswold.

4. APPROVE MINUTES OF PREVIOUS MEETING

- Aigner made motion and Desmond seconded **to approve the minutes as presented;**

Ayes: Aigner, Desmond, Griswold

Noes: None

Absent: Brandon

Abstained: None

5. FINANCIAL REPORT

- Regular report was given and discussed. Desmond made motion and Aigner seconded **to accept the report as presented;**

Ayes: Aigner, Desmond, Griswold

Noes: None

Absent: Brandon

Abstained: None

5.1 Discuss Need for More Checks

- Secretary presented the information and costs that have been obtained to date.

- Following discussion, it was decided that the Secretary and Directors would attempt to make more contacts and get more estimates.

5.2 Discuss West Lake RCD's Portion of Reimbursement of Insurance Payment

- Desmond made motion and Aigner seconded **to only pay half of the liability portion of the insurance and \$50 toward the vehicle insurance, with West Lake RCD paying the remainder.**

Ayes: Aigner, Desmond, Griswold

Noes: None

Absent: Brandon

Abstained: None

5.3 Discuss Financial & Payroll Tax Transition Issues Related to Pending Consolidation of Districts

- Issue were discussed and each person will make some contacts and continue working on solutions.

6. APPROVE & PAY BILLS

- Aigner made motion and Desmond seconded **to approve and pay the current bills;**
Ayes: Aigner, Desmond, Griswold
Noes: None
Absent: Brandon
Abstained: None

7. CORRESPONDENCE

- Discussed the following correspondence:
 - Payroll Law Seminar
 - SDRMA Renewal - Secretary will complete on-line at home.
 - SDRMA Nominations for 2015 Election

8. OLD BUSINESS

- 8.1 Consolidation of Districts - Update
 - Tabled.
- 8.2 Recruiting of Associate Directors - Update
 - Tabled.
- 8.3 Use of Donation Money to Pay for Grant Writer
 - Tabled.
- 8.4 Upper Putah Creek Watershed Project Study Plan - Anita Grant
 - Griswold read letter submitted to Army Corp by Anita Grant.
- 8.5 Cobb School Donation - Dan Desmond
 - Went to the school and met with the Garden Coordinator.
 - New greenhouse had been installed.
 - They will submit a list of needs for possible assistance from the RCD.
Placeholder:
 1. Meisenbach Scholarship
 - Desmond met with the principle at Lower Lake High School to discuss possible applicants and the possibility of an internship; looking for good projects.

9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Linda Juntunen
 - All three concept proposals have been approved; 83% of proposals were declined.
Should hear more around the 1st of March.
 - Working with Firescape Mendocino.
 - Trying to get the cell phone transferred out of the RCD's name.
- 9.2 Misc. Projects - Linda Juntunen
 - Nothing new.
- 9.3 NRCS Report - Korinn Woodard
 - So far one project has been funded; should hear about more by the end of February.
 - The next round of funding starts in April and applications can be made throughout the year.
 - Working with the County of CIG Program.
 - Gave a brief overview of some of the various NRCS programs.
- 9.4 President/Director Reports
 - * Griswold:
 - Nothing new.
 - * Aigner:
 - Still working on the OHV Grant. Attended the workshop in January and the RFP is due March 2nd. Looked around Indian Valley for project sites.
 - * Desmond:
 - Working with Cobb School on greenhouse project.
 - Working on Meisenbach Scholarship.

10. NEW BUSINESS

- 10.1 Need for Resignation Letter from Charlotte Ambrose
 - Griswold received an e-mail and a letter should be arriving soon.

11. GENERAL DISCUSSION - no action will be taken by the board.

- None.

12. ADJOURN

5:41 P.M. - Aigner made motion and Desmond seconded **to adjourn the meeting;**

Ayes: Aigner, Desmond, Griswold

Noes: None

Absent: Brandon

Abstained: None