CALL MEETING TO ORDER: 4:00 P.M - Perini Ranch, 12220 Perini Rd., Lower Lake, CA 95457
- Victoria Brandon, Charlotte Griswold, Dan Desmond, Paul Aigner, Korinn Woodard,
  Zach Pehling, Jan Calogianes

1. INTRODUCTIONS
   - None needed.

2. PUBLIC INPUT - Anyone may speak for 3 minutes on a subject not on the agenda; no action will be taken by the Board.
   - None.

3. APPROVE MINUTES OF PREVIOUS MEETING
   - Brandon made motion and Aigner seconded to approve the minutes as presented;
     Ayes: Aigner, Brandon, Desmond, Griswold
     Noes: None
     Abstained: None
     Absent: None

4. FINANCIAL REPORT
   - Report was presented and briefly discussed.
   - Desmond made motion and Brandon seconded to approve the report as presented;
     Ayes: Aigner, Brandon, Desmond, Griswold
     Noes: None
     Abstained: None
     Absent: None

5. APPROVE & PAY BILLS
   - Bills were presented; no discussion needed.
   - Aigner made motion and Brandon seconded to pay the current bills.
     Ayes: Aigner, Brandon, Desmond, Griswold
     Noes: None
     Abstained: None
     Absent: None

6. CORRESPONDENCE
   6.1 SDRMA Annual Report
     - Report was passed out to Directors.
     * Additional correspondence received too late for agenda:
       - Accepted resignation letter from Greg Dills, Watershed Coordinator and District Manager.

7. NEW BUSINESS
   7.1 Auditor’s Report - Zach Pehling
     - Report was passed out and discussed.
     - Aigner made motion and Brandon seconded to accept the report as presented.
7.2 Chi Council MOU - Victoria Brandon
   - Brandon discussed the purpose of the MOU.
   - Desmond made motion and Aigner seconded to sign the MOU and return it to the Chi Council;
     Ayes: Aigner, Brandon, Desmond, Griswold
     Noes: None
     Abstained: None
     Absent: None

8. OLD BUSINESS
8.1 Discuss Potential Grants - Kelly Cox
   - Mr. Cox was not able to attend the meeting.
   - Discussed the Clif Bar Small Grants program.
   - Discussed the Performance Standards Incentives.
   - Discussed the Off Road Vehicle grant.
8.2 Discuss Vehicle Insurance
   - Report was given on information received from Lincoln-Leavitt: insurance on NRCS vehicle has not been cancelled at this time.
   - Griswold will send e-mail to West Lake RCD President regarding the breakdown on the cost for the vehicle insurance.
8.3 Consolidation of Districts - Update
   - Nothing new at this time.
8.4 Recruiting of Associate Directors - Update
   - Charlotte Ambrose will not become a Director as she is moving. Griswold will e-mail her regarding the need of a resignation letter being sent to the County.
8.5 Use of Donation Money to Pay for Grant Writer
   - Nothing new at this time.
8.6 Upper Putah Creek Watershed Project Study Plan - Anita Grant
   Placeholders:
   1. Cobb School Donation - Dan Desmond
      - The greenhouse has been installed; Desmond will contact them regarding the approved donation.
   2. Meisenbach Scholarship
      - Nothing new at this time.

9. SAFETY MEETING
   - Conducted by Griswold.

10. REPORTS/UPDATES
10.1 Lake County Fire Safe Council Report - Linda Juntunen
    - Submitted written report.
    - Invited back on all three concept proposals; very busy getting applications completed.
10.2 Misc. Projects - Linda Juntunen
    - Nothing at this time.
10.3 NRCS Report - Korinn Woodard
    - Reported on status of the upcoming availability of office space.
10.4 President/Director Reports
    * Desmond:
      - Passed out information on OHV use in Middletown.
    * Brandon:
      - Reported on Town Hall Meeting for the Berryessa Snow Mountain National Monument.
    * Aigner:
      - Will attend the OHV grant workshop next week.

11. GENERAL DISCUSSION - no action will be taken by the board.
    - Brandon will not be able to attend next month’s meeting.
12. **ADJOURN**
   - 5:16 P.M.: Desmond made motion and Aigner seconded *to adjourn the meeting*;
     Ayes: Aigner, Brandon, Desmond, Griswold
     Noes: None
     Abstained: None
     Absent: None