CALL MEETING TO ORDER: President Harry Lyons called the meeting to order at 10AM.
Directors present: Victoria Brandon, Jim Bridges, William Lincoln, Harry Lyons, Shula Shoup, Merry Jo Velasquez, Ron Yoder
Others present: Linda Juntunen, Greg Dills

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT - none

3. SAFETY MEETING
   “Heat Stress” conducted by Lyons.

4. APPROVE MINUTES
   MOTION: Yoder moved and Bridges seconded to approve the minutes of the April 9, 2019 meeting as presented.
   Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
   Noes: none
   Absent: none
   Abstained: none

5. FINANCIAL REPORT
   5.1 Monthly Report
   MOTION: Brandon moved and Lincoln seconded to accept the April and May financial reports
   Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
   Noes: none
   Absent: none
   Abstained: none

   5.2 Approve budget
   MOTION: Yoder moved and Brandon seconded to approve the proposed 2019-2020 budget
   Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
   Noes: none
   Absent: none
   Abstained: none

   5.3 Update: establishment of bank account for electronic payment of state payroll taxes. Lyons: nothing new to report; he will follow up before the next meeting.

6. APPROVE & PAY BILLS
   MOTION: Brandon moved and Lincoln seconded to approve and pay current bills
   Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
   Noes: none
   Absent: none
   Abstained: none

7. CORRESPONDENCE none needing attention
8. ONGOING PROJECTS
8.1 Recruiting of Directors and Associate Directors. Lyons: Dan Desmond is resigning as an Associate Director, needs to send a letter. Randy Krag is interested in being AD, and has been assured that it’s not necessary to attend all the meetings. Yoder: is serving on the Sacramento Valley subcommittee on carbon sequestration; Randy’s ag expertise could be very valuable.
8.2 Meisenbach Scholarship: Lyons will attend the Lower Lake and Middletown HS award ceremonies to present checks. Next year we need to put a due date on the applications.
8.3 Invasive Weed Tour: took place at AMSHP on May 9, with about a dozen people attending. We’ll schedule it for May (rather than July) again next year, and drop both the free lunch and the RSVP requirement.
8.4 Field Days in the Creek: will take place next May 23. Lincoln has arranged for the fire truck and Smokey Bear; Brandon will bring signage.
8.5 Kids in the Creek. Velasquez: there was no response from the teachers so it’s not going to take place this year. We’ll try to get it on the schedule earlier next year.

9. REPORTS/UPDATES
9.1 Lake County Fire Safe Council Report - Laurie Hutchison
   • Coordinating with local Fire Agencies re: Governor’s Executive Order for preparation for future major fire events.
   • Discussing vegetation clearing/maintenance options of local areas in coordination with CalFire.
   • Preparation for upcoming educational opportunity events.
   • Met with local Firewise Community members re: updates, ideas and community event planning.
   • Participated in monthly agency meetings. Continuing to seek homeowner insurance solutions for Lake County.
   • Continuing work with local agencies to better coordinate and communicate emergency response in the community during large events.
   • Discussing grants and projects with various agencies, including new Cal Fire Grants.
   • Continuing work on County Vegetation Management Ordinance & Hazard Mitigation Plan.
   • Assisting with evaluation & determination of future projects with fire agencies. Assisting with creating new Firewise Communities.

9.2 NRCS Report - Korinn Woodard not present

9.3 Eightmile Valley Project - Greg Dills
   • A meeting with MBC Construction Inc. and BLM was held on April 12, 2019 to discuss logistics for construction in September/October. After the meeting, a tour of the project reviled additional down cutting caused by the winter storm events.
   • Additional calculations will be required to estimate materials for the project. NRCS will provide the engineering needed for an estimate of material.

9.4 Goats Rue Project - Greg Dills: the proposal was awarded the full amount and is being processed by CDFA, with a start date of July 1, 2019. Last season’s field work has still not been invoiced. He contacted the Sonoma County Water Agency (project administrators) will submit invoice #5 the week of May 20. Larry Ray will coordinate a hand pulling operation beginning May 20, and all work under this IRWMP grant will be completed by the end of June.

9.5 Mendocino Complex Mitigation Project - Greg Dills: final report and invoice were submitted in April. Payment for invoice #4 was received. Invoices 5 and 6 are still being processed.

9.6 CalTrans Revegetation Project - Greg Dills: a conference call was held in April with Cal Trans and RCD staff, the budget was agreed upon and Cal Trans will be submitting a contract for signature.

9.7 Biogasification Project- Greg Dills: attended the Forest Service Partnership multiple-agency facilitated planning meeting on April 23, 2019 in Willows.

9.8 Reforestation Project: we haven’t received LARCA’s promised cold storage reimbursement; Lyons will follow up. The first order for 2020 seedlings has been received, with a 40 percent deposit.

9.9 Native Plant Project: There were successful sales at the CLSP Wildflower Brunch and May 5 Grange spring event, with $672 in receipts. The Ag Center sale in collaboration with Master Gardeners will take place on May 18 from 10am-2pm. Ads are up in the Record-Bee and Lake County News; Lyons and Bridges will assist Velasquez at the event.
9.9 President/Director Reports.
Lyons: everyone needs to take sexual harassment training if they haven't done so already. Juntunen: wants paper copies of certificates to file.
Shoup: describes a program to persuade cities and counties to adopt Climate Emergency declarations; she plans to ask Bruno Sabatier to sponsor similar action in Lake County.
Brandon: there was an usually extended hitch migration season this year. On May 9 she attended USFS workshop on their plans for protecting some 45,000 acres of the northern Clear Lake watershed from Ranch Fire impacts.
Yoder: has attended Sacramento Valley phone planning meetings and is on the carbon sequestration subcommittee: try to think in terms of a “carbonshed” analogous to a watershed. Colusa RCD has received a grant for a carbon farm plan.

10. OLD BUSINESS
10.1 Consider acquisition of printer/scanner for RCD office: no immediate action is necessary because NRCS is going to give the RCD their full color large-capacity printer, which is in good condition and comes with quite a bit of toner but does require occasional maintenance that we have to include in the next budget.

11. NEW BUSINESS
11.1 Consider changes to employee reimbursement rates for meals.
MOTION: Brandon moved and Shoup seconded to revise the Employee Handbook to allow reimbursement of up to **$12 for breakfast, $18 for lunch, and $30 for dinner.**
Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
Noes: none
Absent: none
Abstained: none

12. GENERAL DISCUSSION - none

13. ADJOURN
MOTION: Velasquez moved and Shoup seconded to adjourn the meeting at 11:08AM
Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder
Noes: none
Absent: none
Abstained: none