



**Lake County Resource Conservation District**  
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**Harry Lyons**  
President

MINUTES  
10AM May 14, 2019  
3865 Main St. Kelseyville CA 95451

CALL MEETING TO ORDER: President Harry Lyons called the meeting to order at 10AM.

Directors present: Victoria Brandon, Jim Bridges, William Lincoln, Harry Lyons, Shula Shoup, Merry Jo Velasquez, Ron Yoder

Others present: Linda Juntunen, Greg Dills

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT - none

3. SAFETY MEETING

“Heat Stress” conducted by Lyons.

4. APPROVE MINUTES

MOTION: Yoder moved and Bridges seconded to **approve the minutes** of the April 9, 2019 meeting as presented.

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report

MOTION: Brandon moved and Lincoln seconded to **accept the April and May financial reports**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

5.2 Approve budget

MOTION: Yoder moved and Brandon seconded to **approve the proposed 2019-2020 budget**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

5.3 Update: establishment of bank account for electronic payment of state payroll taxes. Lyons: nothing new to report; he will follow up before the next meeting.

6. APPROVE & PAY BILLS

MOTION: Brandon moved and Lincoln seconded to **approve and pay current bills**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

7. CORRESPONDENCE none needing attention

## 8. ONGOING PROJECTS

- 8.1 Recruiting of Directors and Associate Directors. Lyons: Dan Desmond is resigning as an Associate Director, needs to send a letter. Randy Krag is interested in being AD, and has been assured that it's not necessary to attend all the meetings. Yoder: is serving on the Sacramento Valley subcommittee on carbon sequestration; Randy's ag expertise could be very valuable.
- 8.2 Meisenbach Scholarship: Lyons will attend the Lower Lake and Middletown HS award ceremonies to present checks.. Next year we need to put a due date on the applications.
- 8.3 Invasive Weed Tour: took place at AMSHP on May 9, with about a dozen people attending. We'll schedule it for May (rather than July) again next year, and drop both the free lunch and the RSVP requirement.
- 8.4 Field Days in the Creek: will take place next May 23. Lincoln has arranged for the fire truck and Smokey Bear; Brandon will bring signage.
- 8.5 Kids in the Creek. Velasquez: there was no response from the teachers so it's not going to take place this year. We'll try to get it on the schedule earlier next year.

## 9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison
  - Coordinating with local Fire Agencies re: Governor's Executive Order for preparation for future major fire events.
  - Discussing vegetation clearing/maintenance options of local areas in coordination with CalFire.
  - Preparation for upcoming educational opportunity events.
  - Met with local Firewise Community members re: updates, ideas and community event planning.
  - Participated in monthly agency meetings. Continuing to seek homeowner insurance solutions for Lake County.
  - Continuing work with local agencies to better coordinate and communicate emergency response in the community during large events.
  - Discussing grants and projects with various agencies, including new Cal Fire Grants.
  - Continuing work on County Vegetation Management Ordinance & Hazard Mitigation Plan.
  - Assisting with evaluation & determination of future projects with fire agencies. Assisting with creating new Firewise Communities.
- 9.2 NRCS Report - Korinn Woodard not present
- 9.3 Eightmile Valley Project - Greg Dills
  - A meeting with MBC Construction Inc. and BLM was held on April 12, 2019 to discuss logistics for construction in September/October. After the meeting, a tour of the project revealed additional down cutting caused by the winter storm events.
  - Additional calculations will be required to estimate materials for the project. NRCS will provide the engineering needed for an estimate of material.
- 9.4 Goats Rue Project - Greg Dills: the proposal was awarded the full amount and is being processed by CDFA, with a start date of July 1, 2019. Last season's field work has still not been invoiced. He contacted the Sonoma County Water Agency (project administrators) will submit invoice #5 the week of May 20. Larry Ray will coordinate a hand pulling operation beginning May 20, and all work under this IRWMP grant will be completed by the end of June.
- 9.5 Mendocino Complex Mitigation Project - Greg Dills: final report and invoice were submitted in April. Payment for invoice #4 was received. invoices 5 and 6 are still being processed.
- 9.6 CalTrans Revegetation Project - Greg Dills: a conference call was held in April with Cal Trans and RCD staff, the budget was agreed upon and Cal Trans will be submitting a contract for signature.
- 9.7 Biogasification Project- Greg Dills: attended the Forest Service Partnership multiple-agency facilitated planning meeting on April 23, 2019 in Willows.
- 9.8 Reforestation Project: we haven't received LARCA's promised cold storage reimbursement ; Lyons will follow up. The first order for 2020 seedlings has been received, with a 40 percent deposit.
- 9.9 Native Plant Project: There were successful sales at the CLSP Wildflower Brunch and May 5 Grange spring event, with \$672 in receipts. The Ag Center sale in collaboration with Master Gardeners will take place on May 18 from 10am-2pm. Ads are up in the Record-Bee and Lake County News; Lyons and Bridges will assist Velasquez at the event.

#### 9.9 President/Director Reports.

Lyons: everyone needs to take sexual harassment training if they haven't done so already. Juntunen: wants paper copies of certificates to file.

Shoup: describes a program to persuade cities and counties to adopt Climate Emergency declarations; she plans to ask Bruno Sabatier to sponsor similar action in Lake County.

Brandon: there was an usually extended hitch migration season this year. On May 9 she attended USFS workshop on their plans for protecting some 45,000 acres of the northern Clear Lake watershed from Ranch Fire impacts.

Yoder: has attended Sacramento Valley phone planning meetings and is on the carbon sequestration subcommittee: try to think in terms of a "carbonshed" analogous to a watershed. Colusa RCD has received a grant for a carbon farm plan.

#### 10. OLD BUSINESS

10.1 Consider acquisition of printer/scanner for RCD office: no immediate action is necessary because NRCS is going to give the RCD their full color large-capacity printer, which is in good condition and comes with quite a bit of toner but does require occasional maintenance that we have to include in the next budget.

#### 11. NEW BUSINESS

11.1 Consider changes to employee reimbursement rates for meals.

MOTION: Brandon moved and Shoup seconded to revise the Employee Handbook to allow reimbursement of up to **\$12 for breakfast, \$18 for lunch, and \$30 for dinner.**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

#### 12. GENERAL DISCUSSION - none

#### 13. ADJOURN

MOTION: Velasquez moved and Shoup seconded to adjourn the meeting at 11:08AM

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none