



East Lake Resource Conservation District
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Charlotte Griswold
President

MINUTES

May 12, 2016

16955 Dam Road South, Clearlake, CA 95422
minutes taken by Secretary Victoria Brandon

President Charlotte Griswold called the meeting to order at 4:02PM

Directors and others present: Directors Charlotte Griswold, Victoria Brandon, William Lincoln, Paul Aigner. Also Linda Juntunen and Tracy Klein

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT: none

3. SAFETY MEETING

“Incident Reporting” conducted by Griswold

4. APPROVE MINUTES

Motion: Brandon moved and Lincoln seconded to **approve the minutes of the April 14, 2016 meeting**

Ayes: Brandon, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: Aigner

5. FINANCIAL REPORT

Motion: Aigner moved and Lincoln seconded to **approve the financial report**

Ayes: Aigner, Brandon, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: none

6. APPROVE & PAY BILLS

Motion: Aigner moved and Lincoln seconded to **approve and pay outstanding bills**

Ayes: Aigner, Brandon, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: none

7. CORRESPONDENCE

a. The District has received a ballot from Lake County LAFCo inviting us to vote for two Special District representatives.

Motion : Aigner nominated Victoria Brandon and Allen Gott; Lincoln seconded

Ayes: Aigner, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: Brandon

- b. We have received a letter from Damon and Jaime Matthews, owners of Walnut Creek Fireplace in Walnut Creek, offering a variable monthly donation to assist with our fire recovery reforestation project and enclosing a first check for \$500. Griswold will send a thank you note and Brandon will do a press release.

8. OLD BUSINESS

- 8.1 Consolidation of Districts. The mandatory LAFCo protest hearing was held on April 28, with no protests received. Brandon will get us on the BOS agenda for appointment of directors: a District 5 director seems to have been recruited (not final yet) but we have no one in District 4. In the circumstances Lincoln can serve on the initial board as provided in the consolidation documents. Klein is working with county to make financial arrangements, and will consult with Jenny DiStefano if needed. We expect consolidation to take place on July 1.
- 8.2 Recruiting of Associate Directors – nothing new
- 8.3 Cobb School Project - Dan Desmond is working on the sign but still needs maps for the Putah and Cache Creek watershed. Aigner has the GIS files and will send them to Lincoln who can create a schematic map for display.
- 8.4 Meisenbach Scholarship. Lincoln will attend the FFA awards ceremony on May 20 to present a \$500 check to intern Cody McNea. We will also arrange to give intern Jack Shrive the remaining \$250 of his stipend.

9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Linda Juntunen
Has been attending meetings and working on fuel reduction projects; expects to move forward with the Lakeview project on the North Shore. Her contract with the county has been renewed, with new funding available as of May 1.
- 9.2 Misc. Projects - nothing new to report
- 9.3 NRCS Report - Korinn Woodard absent
- 9.4 Indian Valley Wetland Restoration Project Report - Paul Aigner
He hopes to collect seeds this summer and engage a contractor to place rocks to prevent vehicle access; then field work in the fall and winter; is now writing a detailed plan. Before moving forward he needs to complete CEQA and NEPA review, which should be simple because the project should qualify for a categorical exemption. Would like assistance with the paperwork: Lincoln says he prepares this kind of documentation all the time and is glad to help.
- 9.5 Reforestation Project
We need to start taking orders: NRCS has names of landowners who want seedlings but they need to connect with us and put down deposits. We will hire staff to handle the distribution and have put \$5000 in the budget to cover this; need to prepare a job description and advertise. To do a special planting project at Trailside Park in Middletown we have to work with the county: Brandon will call new Public Services Department head Lars Ewing.
- 9.6 President/Director Reports
Brandon: Peter Windrem is trying to put together a steering committee to get the Middle Creek Marsh Wetland Restoration Project back on track.

10. NEW BUSINESS

a. 2016 Field Days planning

Aigner can attend this year and will bring some interns to help, and will also do some weedeating if needed. Dan Desmond needs to get the gate combination from Korinn Woodard so he can let the porta potty in the day before. Griswold has bought a whistle, Brandon and Lincoln will bring tables and chairs, we need a water dispenser.

b. Approve contract with LARCA for reforestation funding

Motion: Brandon moved and Lincoln seconded to **approve the contract offered by LARCA to fund the conifer reforestation project**

Ayes: Aigner, Brandon, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: none

11. GENERAL DISCUSSION - no action will be taken by the board.

June 9 will be the last meeting of the East Lake RCD: let's celebrate by having a potluck afterwards

12. ADJOURN

Motion: Brandon moved and Lincoln seconded to **adjourn the meeting** at 5:30PM

Ayes: Aigner, Brandon, Griswold, Lincoln

Noes: none

Absent: Desmond

Abstained: none