



Lake County Resource Conservation District  
889 Lakeport Blvd. – Lakeport, CA 95453  
Phone (707) 263 4180  
E-mail info@lakercd.org

Harry Lyons  
President

MINUTES  
10AM March 13, 2018  
3865 Main St. Kelseyville CA 95451

President Charlotte Griswold called the meeting to order at 10AM

Directors present: Victoria Brandon (late), Jim Bridges, Charlotte Griswold, Bill Lincoln, Harry Lyons, Merry Jo Velasquez, Ron Yoder

Others present: Linda Juntunen, Greg Dills, Laurie Hutchison, Korinn Woodard, Carolyn Ruttan, Karen Sullivan, Barbara Haddon

1. INTRODUCTIONS:

- Carolyn Ruttan, Director of the Clear Lake Environmental Research Center and member of our Native Plant Nursery Committee.
- Karen Sullivan, native plant expert and member of our Native Plant Nursery Committee.
- Barbara Haddin, Master Gardener and member of our Native Plant Nursery Committee.

2. PUBLIC INPUT:

Ruttan inquired why Lake County did not have representation on the North Coast Resource Conservation and Development Council (NCRC&DC). Lyons informed her that he had just accepted a board position with NCRC&DC, representing Lake County. He has not attended a meeting yet, so his name is not on their website.

3. SAFETY MEETING

“Back Protection” conducted by Griswold

4. APPROVAL OF MINUTES. Approval of February 13, 2018 minutes tabled until the next meeting

5. FINANCIAL REPORT

A description of financial procedures prepared by Juntunen and Lyons was applauded. Three additional corrections and suggestions were noted. Lyons will make corrections and add the document to a file with other documents describing district procedures.

Motion: Velasquez moved and Yoder seconded to **accept the financial report**

Ayes: , Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Brandon

Abstained: none

6. APPROVE & PAY BILLS

Motion: Lincoln moved and Velasquez seconded to **approve and pay current bills**

Ayes: , Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: Brandon

Abstained: none

## 7. CORRESPONDENCE:

- A request from waterboard.org for any questions we might have about the upcoming water bond.
- A reminder from Special Districts Association about Lobby Day and of the need for Ethics Training and Form 700 compliance.

## 8. OLD BUSINESS

- 8.1 Recruiting of Directors and Associate Directors. Griswold and Velasquez have been actively searching for a District 2 Director. So far, no success.
- 8.2 Meisenbach Scholarship: Lyons has written a framework for a possible Meisenbach internship. He has shared it with Dan Desmond, will incorporate Dan's suggestions and then forward it to directors.
- 8.3 Invasive Weed Tour: nothing to report
- 8.4 Field Days in the Creek: Woodard is tracking down the owners of the property we borrow for Field Days in the Creek. If the location can be confirmed, Lincoln volunteered to take Griswold's place in coordination of school personnel and Brandon will line up presenters and take charge on the day of the event.
- 8.5 Kids in the Creek: Griswold has contacted teachers at Terrace School for Kids in the Creek (1st week in May) and has received no response. USFS is eager to hold the event if we can get confirmation from the school.
- 8.6 Ag and Natural Resources Day: will take place on Thursday, March 14. Hutchison will staff a booth with information from the Fire Safe Council. Directors are invited and urged to stop by the Fair Grounds and witness the event.

## 9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison. Participating in monthly agency meetings, is working with Dr. Jana Carp on community engagement for Lake Co., preparing for upcoming community events, discussing grants and projects with various agencies, assisting with evaluation & determination of future projects with fire agencies, and assisting with creating new Firewise Communities. There may be UCCE funding available for community outreach and a fiscal sponsor: a note was made to place our fiscal sponsorship on next month's agenda.
- 9.2 NRCS Report - Korinn Woodard reported on the next round of funding for NRCS. While discussing her report, we became aware that one of Tom Bendure's two February checks is not included in the batch of current checks. Brandon and Griswold will contact our new bookkeeper to correct the situation.
- 9.3 Eightmile Valley Project - Greg Dills: received draft agreement from the Water Board for final edits and comments; completed the document and resubmitted. The project was given a March 1st start date. He filled out the required Project Director Certification with both the District President and Project Manager signatures, but a new certification will be necessary after the election of a new President.  
Motion: Brandon moved and Lincoln seconded to **accept a letter of authorization from BLM for permission to manage the Eightmile Valley project on BLM lands** and authorize the President to sign  
Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder  
Noes: none  
Absent: none  
Abstained: none

9.4 Goats Rue Project - Greg Dills: no action.

9.5 Indian Valley Project - William Lincoln, Harry Lyons: we will have to drop this project. The absence of Paul Aigner (who wrote the grant), the unpredictability of rain, frequently unsafe passage to the site, and the unsuitability of local labor combined to make it impossible to complete. Fortunately the land is coming back spontaneously, and boulders placed to prevent unauthorized OHV access will help prevent further damage. Lyons will write the OHV Division of State Parks (the granting agency) and the Bureau of Land Management (the property managers) of our inability to proceed. We have asked for and received no funds on this project so we will not suffer penalties in withdrawing from the effort other than the loss of admin payments.

9.6 Reforestation Project. Brandon reported another break in customer tree pick-up, caused by the rain. We will extend our scheduled presence at the refrigeration unit. No customers have been found for our two-year-old Ponderosas; however, Russ Cremer knows of two Bay Area Rotary Clubs who are interested in planting trees in a burn area. We would be glad to donate ponderosa seedlings for this purpose. Woodard says that both Hoberg's and Harbin are looking for seedlings; she will see if either or both are interested in acquiring some of our 2 year seedlings. There will be a fire recovery activity day at Cobb Elementary on April 14th; perhaps the Rotarians might want to distribute seedlings.

9.7 DOC grant

Velasquez, Haddon, Ruttan, and Sullivan reported on their progress as the Native Plant Nursery Committee. They have developed a list of Riparian plants to market in the fall 2018 as a public education effort. The Department of Conservation grant supporting this effort expires February 2019, so most species of plants will need to be purchased, already propagated from wholesale nurseries; there is not enough time to grow them. Those unsold next fall would be offered the following fall. Ruttan offered her greenhouse facilities for plant propagation if we needed them. The possibility of help from interns on this project was also mentioned. Brandon will work with DOC grant manager to change the scope of our work and shift budget lines from staffing to plant acquisition.

9.8 President/Director Reports

- Brandon: the hitch run could begin any time.
- Bridges: reported on the North Coast RCD Consortium, which is continuing to pursue a Joint Powers Agreement to allow applying as a single entity in securing funds from state agencies. This would avoid some replication of efforts.
- Yoder: participated in Sacramento Valley Durable Collaboration phone conference on February 22, and will take part in the in-person meeting in Colusa county on May 8.

## 10. NEW BUSINESS

10.1 Motion: Velasquez moved and Brandon seconded to **elect Harry Lyons as President** for the remainder of the fiscal year.

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

Lyons presided over the remainder of the meeting.

10.2 Adjust committee appointments. Griswold asked to be removed from all committee assignments. Lincoln was appointed to the Finance Committee, and other committee assignments will be adjusted as needed.

10.3 Authorize purchase of banner to be used at tabling events

Motion: Bridges moved and Lincoln seconded to **authorize the purchase of a banner.**

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

11. GENERAL DISCUSSION - no action will be taken by the board.

Juntunen suggested, given the problem with Bendure's check, that she receive a copy of the time sheets from the president and grant administrators in time to include them in the template sent to the bookkeeper in the week before our meetings.

12. ADJOURN

Motion: Velasquez moved and Yoder seconded to **adjourn the meeting** at 11:55AM.

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none