



Lake County Resource Conservation District
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Charlotte Griswold
President

MINUTES
10AM February 13, 2018
3865 Main St. Kelseyville CA 95451

President Charlotte Griswold called the meeting to order at 10AM

Directors present: Victoria Brandon, Jim Bridges, Charlotte Griswold, Bill Lincoln, Harry Lyons, Merry Jo Velasquez, Ron Yoder

Others present: Linda Juntunen, Greg Dills, Laurie Hutchison

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT: none

3. SAFETY MEETING

“Sexual Harassment” conducted by Griswold

4. APPROVAL OF MINUTES OF January 9, 2018 MEETING

Motion: Brandon moved and Velasquez seconded to **approve the minutes of the January 9, 2018 meeting**

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

5. FINANCIAL REPORT

5.1 Monthly Report

Griswold provided a description of how the financial system works. Yoder requested that this be provided in writing. Juntunen offered to prepare with assistance from Lyons.

Motion: Velasquez moved and Lincoln seconded to **accept the financial report**

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

6. APPROVE & PAY BILLS

Motion: Yoder moved and Lyons seconded to **approve and pay current bills**

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

7. CORRESPONDENCE: none needing action

8. OLD BUSINESS

- 8.1 Recruiting of Directors and Associate Directors. Griswold announced that she has had no success so far in recruiting a District 2 replacement and suggested that we should elect a new president in the meantime. This action will be agendaized at the March 13 meeting.
- 8.2 Meisenbach Scholarship: Lyons met with Woodland College representatives, who were receptive to the idea of changing from a scholarship to an internship program. Interns could earn college credit as well as money at the rate of 75 hours = one unit. The internship could include a research option, and could cover preparation of educational displays and outreach staffing at public events. It would be good to expand the program beyond the old East Lake boundaries but this would require additional fundraising. He will submit a written report for discussion at the next meeting.
- 8.3 Invasive Weed Tour: nothing to report
- 8.4 Field Days in the Creek: Until we find out whether it will be possible to hold the event on the Browning property we can't proceed. Griswold reminded the board that we need a volunteer to take charge on the day of the event; Brandon said she could probably do this.
- 8.5 Kids in the Creek: Juntunen contacted the Forest Service who are eager to move forward but need a date. Griswold will contact Terrace school.
- 8.6 Dump truck deaccession status: Dills turned the pink slip and truck over to the county which plans to deaccess the truck in the spring. The City of Lakeport bought the chipper and plans to repair it. We will cancel the insurance on the truck as soon as transfer of title is confirmed.

9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison. Participated in monthly agency meetings, is working with insurance company representatives to extend coverage to uninsurables, is discussing grants and projects with various agencies, and assisting with creating new Firewise Communities. She has been asked to participate in a second Habematolel Earth Day Festival and plans to have a booth at the March 15 Ag & Natural Resources Day. The RCD would like to share the booth; consensus that we need a banner for tabling; agendaize purchase at the next meeting; Hutchison will investigate prices in the meantime.

Velasquez: Farm Bureau ED Brenna Sullivan has requested us to donate conifer seedlings to be given away at the March 15 event. Consensus to donate as many two year ponderosa seedlings she wants as long as she is willing to make arrangements with Lincoln to pick them up and to take charge of the distribution; Velasquez will contact her. Velasquez: there will be another tree giveaway on Cobb but the organizers have no interest in our two year ponderosa seedlings.

- 9.2 NRCS Report - Korinn Woodard not present
- 9.3 Eightmile Valley Project - Greg Dills: the project is on hold but the first water sample has been processed.
- 9.4 Goats Rue Project - Greg Dills: no action. Brandon: Project Coordinator Larry Ray will give a presentation on the project at the March 22 Sierra Club meeting at Mendocino College.

- 9.5 Indian Valley Project - William Lincoln, Harry Lyons: Lincoln has found a labor contractor who will supply workers to do the planting under supervision of Paul Aigner. On the ground work will begin on February 19. Directors should contact Lincoln if they want to observe or assist.
- 9.6 Reforestation Project. Seedlings went into cold storage on February 9. Our largest customer canceled their order, but we have subsequently sold nearly all the excess seedlings and are currently sold out of ponderosa and incense cedar, have about 6000 doug fir and 500 sugar pine still available.

Motion: Bridges moved and Lincoln seconded to **approve acceptance of NRCS assignment from Adidam** and authorize the president to sign.

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

9.7 DOC grant

- The Native Plant Committee has been meeting by phone with Allison Handler; Karen Sullivan and Carolyn Ruttan are participating. They are coming up with a plant list to be reduced to 10-12 species and trying to find out what native species local people would be interested in purchasing. Doing a survey at the Master Gardener's table at the farmers markets is one possibility for market research. It will take at least a year to propagate stock and grow it to saleable size.
- Brandon: submitted a second grant report that should cover the rest of our Solid Ground Consulting costs to date.

9.8 President/Director Reports

- Lyons:
 - Assm Cecilia Aguiar Curry facilitated the receipt of \$15 million in Department of Water Resources funding to cover the acquisition of the remaining properties in the Middle Creek project area. Once the county completes the acquisition the Army Corps will take over.
 - He is going to RCD boot camp next weekend in Applegate.
 - On March 5 he will attend the RCD advocacy academy to learn about lobbying.
- Brandon: attended the BOS meeting earlier in the morning because a resolution to oppose offshore oil drilling was on the agenda and she wanted to thank the board for passing it. Instead they pulled it for discussion and she wound up offering to rewrite to meet their objections to the language.
- Bridges: has contacted all neighboring RCDs to offer two year ponderosa for post-fire recovery; no one is interested.
- Yoder: participated in the first Sacramento Valley Durable Collaboration phone conference and will take part in the next call on February 22: requests Lake County items to suggest. Dills: remind them that Clear Lake affects everything downstream; invasive mussels, goats rue, and ravengrass should all be of concern. Brandon: remind them about past collaboration in the Cache Creek Watershed Forum

10. NEW BUSINESS

10.1 Discuss/approve extending Administrative Assistant hours. Juntunen: the job is taking longer than she expected and sometimes runs more than 20 hours/month

Motion: Brandon moved and Yoder seconded to authorize an **increase in hours for the Administrative Assistant not to exceed 30 hours/month**

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Yoder

Noes: none

Abstained: none

10.2 Consider endorsing the Water Supply and Water Quality Act of 2018, a bond measure that will appear on the November statewide ballot

Motion: Lyons moved and Bridges seconded to **endorse the Water Supply and Water Quality Act of 2018**

Ayes: Bridges, Griswold, Lincoln, Lyons, Yoder

Noes: none

Absent: Velasquez

Abstained: Brandon

11. GENERAL DISCUSSION - no action will be taken by the board. Juntunen pointed out that occasionally staff has to work longer than eight hours in a day, for example when tabling at the Pear Festival. Since overtime isn't covered by grants, payment would have come out of general funds. The Employee Handbook (p 11) provides that overtime must always be authorized in advance by the employee's supervisor or the Chair of the Personnel Committee. All employees should be aware of this.

12. ADJOURN

Motion: Lincoln moved and Yoder seconded to **adjourn the meeting** at 11:24AM.

Ayes: Brandon, Bridges, Griswold, Lincoln, Lyons, Yoder

Noes: none

Absent: Velasquez

Abstained: none