



**Lake County Resource Conservation District**  
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**Harry Lyons**  
President

## MINUTES

10AM Tuesday February 12, 2019  
3865 Main St. Kelseyville CA 95451

CALL MEETING TO ORDER: President Harry Lyons called the meeting to order at 10:00 AM

Directors present: Victoria Brandon, Jim Bridges, William Lincoln, Harry Lyons, Shula Shoup, Merry Jo Velasquez, Ron Yoder

Others present: Linda Juntunen, Greg Dills, Korinn Woodard, Ut Huynh

1. INTRODUCTIONS: Woodard introduced new resource assistant Ut Huynh and everyone else introduced themselves

1.1 Administrative Assistant Linda Juntunen administered the Oath of Office to Shula Shoup as District 2 Director for a term ending July 1, 2020

2. PUBLIC INPUT: none

3. SAFETY MEETING

“Evacuation” conducted by Lyons

4. APPROVE MINUTES

MOTION: Velasquez moved and Bridges seconded to **approve the minutes** of the January 8, 2019 meeting and January 23, 2019 special meeting

Ayes: Brandon, Bridges, Lincoln, Lyons, Velasquez, Yoder

Noes: none

Absent: none

Abstained: Shoup

5. FINANCIAL REPORT

5.1 Monthly Report

MOTION: Brandon moved and Velasquez seconded to **accept the January financial report**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

5.2 Authorize payment of Bouthillier Construction invoice for hydroseeding and BMPs

MOTION: Brandon moved and Velasquez seconded to **authorize payment of Bouthillier Construction’s pending invoice** as soon as funding is received from the Water Board.

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

6. APPROVE & PAY BILLS

MOTION: Lincoln moved and Yoder seconded to **approve and pay current bills**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

## 7. CORRESPONDENCE: none needing attention

## 8. ONGOING PROJECTS

- 8.1 Recruiting of Directors and Associate Directors. Randy Krag has been suggested as a possible Associate Director; Velasquez offered to sound him out.
- 8.2 Meisenbach Scholarship. Lyons has created a new prospectus and application that he sent to the high schools and Woodland College a week ago; he will reconnect with Ag teachers and guidance counselors soon to remind them about the scholarships, but wait until we have a specific job to mention the internship possibility.
- 8.3 Invasive Weed Tour. Brandon: the tour has been scheduled for May 9 at Anderson Marsh State Historic Park.
- 8.4 Field Days in the Creek. Lincoln: nothing new
- 8.5 Kids in the Creek: Juntunen will check with April Hargis to find out if the Forest Service wants to put it on this year.

## 9. REPORTS/UPDATES

- 9.1 Lake County Fire Safe Council Report - Laurie Hutchison (emailed)
  - Coordinating with local Fire Agencies on the Governor's Executive Order for preparation for future major fire events.
  - Registration for Ag Day in March-begin prep ideas.
  - Assisted Firewise Community groups with Grant application info for both The Rivas and Spring Valley areas.
  - Participated in monthly agency meetings.
  - Continuing to seek homeowner insurance solutions for Lake County.
  - Presenting at School Outreach and Fire Safety programs at local schools.
  - Continuing work with local agencies to better coordinate and communicate emergency response in the community during large events.
  - Discussing grants and projects with various agencies, including new Cal Fire Grants.
  - Continuing work on County Vegetation Management Ordinance & Hazard Mitigation Plan.
  - Assisting with evaluation & determination of future projects with fire agencies. Assisting with creating new Firewise Communities.
- 9.2 NRCS Report - Korinn Woodard . Adidam wants the RCD to accept assignment for the balance due on their 2019 seedling order, as we did last year. She has been in contact with the Napa RCD Executive Director who is looking for advice on obtaining funding for forestry assistance. The Farm Bill passed just before Christmas, authorizing NRCS programs for next five years, but has to be published before specific projects can move ahead.
- 9.3 Eightmile Valley Project - Greg Dills: submitted most recent invoice
- 9.4 Goats Rue Project - Greg Dills: no activity
- 9.5 Mendocino Complex Mitigation Project - Greg Dills:
  - BMP implementation continuing as weather permitted. The contractor continued installing structures in the burn area, repair, and /or clean out sediment from behind structures.
  - Rich Muhl, CVRWQCB, inspected construction post-storm event to review progress on January 22nd. Approximately 80+% of the structures worked as designed. Rich was pleased with the success of the project. Sediment lost by the failed structures was captured on site by the lower erosion control structures. Failed structures were abandoned or repaired depending their placement.
  - Rich Muhl returned on January 23rd to attend a Special Board meeting to approve a contract modification with Bouthillier Construction. During the meeting he toured the work sites in the Manning, Scotts, and Middle Creek watersheds with the Board, Dills, and Larry Ray.

- Compiled the draft final report and submitted by the January 31st deadline. Developed and uploaded project photos of before, during, and after photos into a photographic documentation database as a component of the final report. The final report is due on February 28th.
- The Natural Resource Projects Inventory (NRPI) is no longer funded and it would not be necessary to file the project as required by the contract. It is also not necessary to submit the project to California Environmental Data Exchange Network (CEDEN), since no water quality data is gathered under this contract. Eliminating both of the requirements saved a considerable amount of staff time in completing and submitting.

9.6 CalTrans Revegetation Project - Greg Dills: no activity

9.7 Reforestation Project. Bridges: the seed bank is trying to get a seed collection crew out this year, but even if they succeed the seed won't be available for use till 2021 at earliest. In the meantime there is no seed from our zone available for planting. Lyons: will make a presentation to the Lakeport Lions on February 20 to ask for money to assist with refrigeration costs in 2019 and 2020. Brandon: the Middletown Rotary might want to do another planting project at Trailside Park for which we would donate some of our 2017 ponderosa seedlings. Woodard: maybe we could distribute some to Cobb residents? She will contact the Cobb Area Council to see if they're interested in hosting a giveaway.

9.8 DOC grant: Brandon the grant period ends February 28

MOTION: Brandon moved and Yoder seconded to **approve a contract with Karen Sullivan** to acquire, propagate and care for native plants for sale

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

9.9 President/Director Reports.

- Lyons: the Blue Ribbon Committee is meeting by phone this afternoon, and will appoint Technical Advisory Subcommittee co-chairs. The next in person meeting will be on March 13. In the meantime the UC Davis team has placed real time sensors in Middle, Scotts and Kelsey creeks, also temperature monitors in the lake, wind and surface temperature sensors on land. He has been in contact with county DWR Invasive Species coordinator Angela de Palma-Dow, who wants to get involved in creek cleanups. Nothing new on the North Coast gasifier except that the Scotts Creek Pomo are interested.
- Bridges: the North Coast coalition has prepared an MOU, which might be ready for our concurrence at the next meeting. The group is applying for a grant to support two conservation coordinators for the region, with a February 16 deadline. There will be an in-person meeting in Ukiah on March 1.
- Yoder: the Sacramento Valley collaboration group is preparing a draft MOU, and will have an in-person meeting in Colusa on February 21.

10. OLD BUSINESS: none

11. NEW BUSINESS

11.1 Support letter for North Coast RCD Forest Health Coordinator grant

MOTION: Brandon moved and Velasquez seconded to **approve a letter of support** for North Coast RCD Forest Health Coordinator grant

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

11.2 Accept auditors report. Zach Pehling's report identified some lapses in our process, although some of them referenced actions that we don't take. He also sent examples of policies for us to adapt and adopt.

MOTION: Yoder moved and Bridges seconded to **accept the 2017-18 auditors report**

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none

12. GENERAL DISCUSSION - no action will be taken by the board. Juntunen: we have received a membership request from NACD. Since CARCD is this year's NACD featured partner, and since membership levels start at the \$1-100 level we may want to reconsider our previous decision not to join. Referred to Finance Committee.

13. ADJOURN

MOTION: Lincoln moved and Velasquez seconded to **adjourn the meeting** at 11:39AM

Ayes: Brandon, Bridges, Lincoln, Lyons, Shoup, Velasquez, Yoder

Noes: none

Absent: none

Abstained: none