



Lake County Resource Conservation District
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Charlotte Griswold
President

MINUTES
October 11, 2016
3865 Main Street, Kelseyville CA 95451
minutes taken by Secretary Victoria Brandon

Vice President William Lincoln called the meeting to order at 10:01AM

Directors and others present Paul Aigner, Victoria Brandon, Jim Bridges, Judy Cox, Bill Lincoln, Harry Lyons; also Tracy Klein, Greg Dills, Korinn Woodard. Directors absent: Charlotte Griswold

1. INTRODUCTIONS none needed

2. PUBLIC INPUT none

3. SAFETY MEETING

“Fire Extinguishers” conducted by Lincoln

4. APPROVE MINUTES OF September 13, 2016 MEETING

Motion: Cox moved and Lyons seconded to **approve the September 13 minutes**

Ayes: Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: Aigner

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Lyons moved and Aigner seconded to **accept the financial report**

Ayes: Aigner, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: Brandon

6. APPROVE & PAY BILLS

The printer did not print the fund numbers on the bottom of the checks so the county is refusing to process them. He has replaced the checks (at no cost to us because this was entirely his error) but because Monday was a holiday they haven't arrived yet, so there's nothing for us to sign. Klein expects them to arrive on Wednesday and needs two Directors to come to the office on Thursday to sign. Brandon and Cox will take care of this.

Motion: Aigner moved and Cox seconded to **approve and pay outstanding bills**

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none

7. CORRESPONDENCE

7.1 Sacramento Valley RCD conference will be held in Willows on October 19: no Directors are available to attend

7.2 Some conifer seedling orders have been received, with deposit checks. Klein will deposit the checks (crediting the Reforestation account); both Woodard and Brandon need copies of the order forms

7.3 We have received an invitation to join the national association of RCDs. Consensus not to do so.

8. OLD BUSINESS

8.1 Recruiting of Associate Directors

Brandon spoke to Kevin Ingram who expressed interest when his kids are older.

8.2 Cobb School Project - Dan Desmond

Watershed posters were shown -- looking wonderful. It would be great to make them available to all schools . thanks particularly to Lincoln for doing this.

8.3 Meisenbach Scholarship: nothing to report

8.4 Personnel Committee

We need to establish a process for time sheet approval when the Chair of the Personnel Committee is unavailable. Language was presented allowing a designated member of the Personnel Committee to sign in the absence of the Chair.

Motion: Aigner moved and Bridges seconded to **approve recommended language for insertion in page 10 of the Employee Handbook**

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none

9. REPORTS/UPDATES

9.1 Lake County Fire Safe Council Report - Linda Juntunen (by email)

Participated in monthly agency meetings and assisted with Firewise applications and renewals. Working with local, state and federal fire agencies on the update of the Lake County Community Wildfire Protection Plan.

9.2 Misc. Projects - Linda Juntunen - nothing to report

9.3 NRCS Report - Korinn Woodard

The agreement came through for \$60,000 to hire a forester to assist NRCS; this individual will be an RCD employee. Woodard has prepared a job announcement and has a few candidates in mind, but we have to follow the procedure in the Employee Handbook requiring that the opening be posted outside the office and on the website for a minimum of 15 days.

9.4 Eightmile Valley/Goats Rue Project - Greg Dills

Submitted draft Project Assessment and Evaluation Plan (PAEP) and Monitoring Plan (MP) for approval by the Waterboard. Visited Eightmile Valley with the Project Coordinator to establish the monitoring stations for the project, GPS coordinates were taken and entered into the MP and in a database for tracking. Started the CEQA documentation for the project. It would be good to get a project description onto the website.

Goats Rue Project: The Goat's rue grant application was awarded by the Westside IRWMP Committee with a 10% reduction in the amount requested for a total award of \$17,517.60. The scope of work and budget were submitted to the Committee for the contract with a

September 19, 2016 start date. The project partners, Bureau of Land Management, County of Lake Agriculture Department, County of Lake Public Services, and Lake County RCD, met to discuss the current conditions and project scope of work. With the seed pods set on this year's growth, it was decided to remove the plants and seed pods immediately, work began on the 19th.

A team began surveying, mapping, and clearing the Goat's rue. New plants were discovered and removed along with the previously known vegetation. The plant material was bagged in 6 mil clear plastic bags for solarization before being transported to the County landfill. The source (ground zero) of the Eightmile Valley infestation was discovered above the valley at an OHV staging area on a stream entering the valley. Permission was granted from the inholding landowner below the valley to survey, the crew will be able to treat, survey, and map the total infestation.

Next year's growth to be treated with herbicide prior to seed development.

9.5 Valley Fire Chipper Program - Greg Dills.

The chipper crew completed all the applications received. The state workers were placed on the Goat's rue project while waiting for new applications. A news release was sent out October 1st to local media, new application are coming into the office, chipping will resume the week of October 10th. As of October 6th twelve applications were received, chipping resumed October 11th. There are a lot of others who would like chipping but are having problems getting the trees cut. Everyone who does that sort of work is extremely busy.

9.6 Indian Valley Project - Paul Aigner: working on the environmental documents.

9.7 Reforestation Projects

Brandon: talked to the Mendocino RCD forester who is eager to supervise conifer seedling distribution and the Trailside Park replanting project on a contractual basis. They will provide a contract for approval at the November meeting.

Woodard: talked to Andy Scully about seedling storage. They will be storing wild rice at that time which requires a layer of ice, so the warehouse may be too cold. Bridges: just above freezing is the optimal temperature. Woodard will contact Konocti Growers. How many trees in a box? We need to take orders in box or bag units. Bridges will check with El Dorado RCD. We also need to edit the order form to indicate the year, since some people are ordering for the following year's distribution.

9.8 President/Director Reports

Brandon: gave a presentation about the RCD and fire recovery efforts at the Sierra Club meeting on September 21, and is available to give it elsewhere. The Middle Creek coalition has heard that NRCS easements might be available within the project area, which would significantly reduce acquisition costs and accelerate wetland restoration. Woodard: this is true, but the easement has to be created while the property is still privately held. The Marymount Friends group is sponsoring a second Distinguished Speaker Series, this time about Lake County Agriculture. The second event will be a panel discussion on sustainable practices in viticulture on November 3.

Lyons: has started giving talks on the Middle Creek project to local organizations.

Bridges: will attend the North Coast RCD collaboration group at the Department of Conservation tomorrow in Sacramento to get approval of the proposed Joint Powers Authority and get funding. The Nice Watershed council has cancelled this year's cleanup project because the county won't allow them to go beyond right of way and most of the trash is on private property, much of it in absentee ownership.

10. NEW BUSINESS

10.1 Sometimes we receive correspondence (eg requests for grant application support) that require a prompt response. We need to establish a process for responding between meetings.

Motion: Bridges moved and Aigner seconded to **appoint Griswold, Brandon and Lincoln to a Correspondence Committee authorized to respond to urgent requests.**

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none

10.2 Accept funding for Goats Rue project and adopt resolution amending the budget accordingly

Motion: Aigner moved and Brandon seconded to **accept the grant funding for the Goats Rue project**

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none

Motion: Brandon moved and Lyons seconded to **move LCRC Resolution 2016-4 amending the budget to disperse Goats Rue Project funding**

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none

11. GENERAL DISCUSSION - none

12. ADJOURN

Motion: Cox moved and Aigner seconded to **adjourn the meeting** at 11:35AM

Ayes: Aigner, Brandon, Bridges, Cox, Lincoln, Lyons

Noes: none

Absent: Griswold

Abstained: none